

PLANNING COMMITTEE MEETING
MONDAY, MARCH 28, 2022
4:00 P.M. – OLD SCHOOL

Present: Chairperson Pat Smith
Committee Members Marly Anderson, Bruce Gough, Jean McCardle
CAO Hilary Price

Chairperson Pat Smith called the meeting to order at 4:02 p.m.

Approval of Agenda

Motion moved to approve the agenda. Motion moved by Bruce Gough, seconded by Jean McCardle. Motion carried.

Disclosure re Conflict of Interest

No conflict of interest disclosed.

Approval of Minutes

Planning Board Minutes – February 18, 2022

Jean McCardle noted that needed to make amendment to the minutes to note the affirmation of the email received from Danny Jenkins (Municipal Affairs) giving clarification on the need for a public meeting as the Official Plan and Bylaw documents had been significantly amended and there is a requirement to bring the documents back to the residents for final approval.

Motion moved to approve the February 18, 2022 minutes as amended. Motion moved by Bruce Gough, seconded by Jean McCardle. Motion carried.

Planning Board Public Meeting Minutes – March 16, 2022

Noted need to add the number of members of public in attendance. The number was 25. Several other amendments were made which are outlined in red in the minutes.

Motion moved to approve the March 16th, 2022 minutes as amended. Motion moved by Jean McCardle, seconded by Bruce Gough. Motion carried.

Planning Board reviewed the suggestions and input from residents received at the public meeting as well as other letters received from residents. The following are notes and changes that were proposed:

Official Plan Document

Policy 4-53 – Discussion on whether to change the wording on this policy: The policy reads “Council shall through the Development Bylaw, prohibit short term rentals within the Municipality”. Discussion was on whether to change the word “shall” to “may”

Motion moved that we change the wording on policy #4.53 from “shall” to “may”. Motion moved by Jean McCardle, seconded by Bruce Gough.

Discussion on this motion noted that it had already been agreed not to move forward with short term rentals at this time and so need to be definitive in wording. Also would need to look at changing sections within the Zoning & Subdivision Control bylaw. It was agreed to rescind this motion.

Motion moved to rescind the motion regarding the change of wording on policy #4.53. Motion moved by Jean McCardle, seconded by Bruce Gough. Motion carried.

Under 4.7.2 Recreation and Facilities Policy 4.64 – Agreed to change the wording from “shall” to “may”

Under 4.8.5 Arts & Culture Uses, Policies 4-72 and 4.73 – changes the word “shall” to “may”.

5.5.1 Objectives

Under Physical bullet number two should read as follows:

“Encourage the preservation of existing heritage properties”. Changes the wording “Support and incentivize” to “encourage”.

Current Land Use Map – It was noted that there were several errors on land use on the land use map. CAO will correct those errors and review them with Uplands to make sure the corrections are implemented.

Zoning & Subdivision Control Bylaw

Planning Board reviewed the letter received from Magners regarding the request for rezoning within the Dunrovin Estates subdivision. It was noted that there was no reason why this property should not be taken back to a residential designation zoning.

Motion moved that we respect the Magners request to reintegrate their property back into Dunrovin Estates subdivision Single Unit Residential (SR) zoning. Motion moved by Jean McCardle, seconded by Bruce Gough. Motion carried.

Motion moved that we make approved changes to the documents as reviewed in the Planning Board meeting of March 28, 2022 and recommend forwarding these documents to council for adoption. Motion moved by Bruce Gough, seconded by Marly Anderson. Motion carried.

Motion to adjourn. Moved by Bruce Gough.

Meeting notes submitted by CAO Hilary Price