

**Meeting Date** 12 Jun 2023

**Status:** [        ] ▾

**Motion type:** Financial ▾

\_\_\_ in favour, \_\_\_ against

**Conflicts of Interest Declared:**

**Abstentions or other notes:**

**Moved by Councillor** \_\_\_\_\_

**Seconded by Councillor** \_\_\_\_\_

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## **General Maintenance Contracts for Summer 2023**

**WHEREAS** the central public washroom service is an essential public amenity for the busy summer season in Victoria, which historically have been open 9am-9pm 7 days per week from June through to September, through a General Maintenance position.

**WHEREAS** the municipality's 2023-24 operating budget included the following lines:

- Income of \$9000 for Wage Subsidies for the General Maintenance position, from the Special Projects Program grant
- Expenses of \$10,540 for the General Maintenance position (originally intended to be 40hrs/wk, at \$15.50/hr, for 17 weeks
- Additional expenses for the required workers comp, EI and CPP contributions.

**WHEREAS** a Summer Student wage subsidy grant which was not budgeted for was also received this year, through which the municipality can fund a youth Assistant General Maintenance position for 8 weeks only, during July and August, which, by working in collaboration with the main General Maintenance position, would allow for 7-day coverage at both the central Washrooms and the Victoria Park washrooms, during that period.

**WHEREAS** if the following additional amounts are added to the original budget allocation, the municipality can have up to \$14,040 available to spend on the General Maintenance positions this season, in addition to the 8-week youth Assistant position:

- \$1000, from the Special Projects Program grant, which delivered this amount more than budgeted, albeit for 15 weeks of work only, not 17 weeks.
- \$2500 which has been offered from the Victoria Business Association (VBA), if that amount is required to have the central washrooms be open 7 days a week

**AND WHEREAS** the labour market is currently competitive, and Victoria needs to provide good salaries, hours, and conditions of work to attract and retain general maintenance staff, and it is difficult to find staff for a general maintenance role who are willing to be 'on call' 7 days a week to clean the washrooms.

**THEREFORE, BE IT RESOLVED**

The CAO is authorised to the following hire two positions, each with a salary range of \$17.50-\$20/hr depending on experience, within a total budget of \$14,040 for wages:

- **Full-time General Maintenance** (funded primarily by the Special Projects Program grant) at 40 hours per week (5 days per week, 8 hours per day), for 15 weeks from June through September, to enable the central washrooms to be open from at least 10am to 8pm for the entire season, at a total cost of \$10,500-12,000)
- **Casual General Maintenance** (funded by the VBA contribution) for an additional 2 days per week, for 7 weeks only during June and September, at a total cost of \$1,960-\$2,240.

I certify that this is a true copy of the resolution.

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**Deputy Mayor**  
Shelley Trainor

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**Chief Administrative Officer**  
Anna Keenan