

Item	Date Action Created	Complete	Date Action Completed	Notes
Send quote with total for damages to driver responsible for wharf damage, with options for payment.	Jun 13, 2022	In progress		Start with getting a quote from a carpenter - Hilary to look at Coles reports to see if costs/builder is noted. June 30 - spoke to Gaudette's Transit Mix, they can provide quote, must email request. Sent July 4. July 15 - Gaudette's says they are working on quote. August 10 - sent email requesting update. Aug 22 - left a message for admin Connie to provide an update. Aug 24 - Connie requested a call back, no answer, not able to leave a message. Aug 25 - Connie provided update, they are still waiting on a 3rd party company for information before being able to complete quote. Sept. 7 - Quote received. CAO to provide cover letter to send to driver. Dec 9 - CAO to prepare letter and send by year end. May 10 - Statute of limitations has passed for making a claim against the driver's insurance. May 10 - Left a voice mail for driver, asking to reach out to make payment arrangements.
Council to provide list of improvement ideas for Dunrovin Shores (at Oct 17 council meeting), for potential Rotary Grant funding.	Sep 12, 2022	n/a		Noted at November meeting that Martin Ruben is now in conflict, as new Mayor. He provided contact info for another individual with Rotary Club, forwarded to Eric Gilbert for he and Marly Anderson to follow up on. 10 Apr - This item has timed out. CAO will include Rotary as a potential funder on the grant application/funding sources list to be created.
CAO to recommend to the fire chief that the fire department refer the problem regarding fires caused by a possible arsonist to the RCMP.	Dec 12, 2022	n/a	n/a	No longer relevant
CAO to proceed with process of applying for funding for heat pumps at the Community Hall (Playhouse).	Jan 09, 2023	In progress		Jan 31 - contacted Efficiency PEI to schedule energy audit. Contacted 3 companies from provided list. Feb 1 - met with one company @ Community Hall for quote. February 8 - emailed Efficiency PEI to schedule energy audit. February 16 - one quote received. March 6 - second quote received. 10 April - CES program application for Energy Auditing is submitted. Once energy audit is complete, applications for Heat Pumps can be submitted.
Schedule Committee of the Whole meeting and include emergency preparedness discussions.	Feb 27, 2023			
Determine if all members of all committees have liability coverage through the municipal policy, and what the coverage amount is. Provide written confirmation of coverage and amount to Commission & committee members.	Feb 27, 2023	In progress		12 May - we are currently in the annual process of renewing our insurance, and I will be looking for this item in our insurance application forms.
CAO to forward information on environmental protection order to Planning Board.	Feb 27, 2023			
Action - the CAO will investigate the FPEIM's position on the issue of municipal shares of provincial taxes, and will report back at the next Council meeting.	Apr 12, 2023	In progress		

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CAO to submit an application to subdivide Parcel B from PID 687046 and append it to the Municipality's PID 663609 and to transfer the remnant portion of PID 687046 to Esmond Lawrence Peck in accordance with the terms set out in the Option to Purchase dated July 27, 2017. (As per approved motion)	Apr 12, 2023	In progress		Apr - Surveyor (Derek French) requested to provide survey.
CAO to continue discussions with the province about the municipality acquiring PID 404434, the remnant portion of the land formerly designated as Ravis Beach Lane, to enable potential future expansion of the Fire Hall, subject to a pedestrian right of way being maintained. (As per approved motion)	Apr 12, 2023	In progress		
Check on park insurance and steepness of stairs.	May 15, 2023	In progress		May 18 - CAO went to view stairs, they are 9 across by 7 down