

**Planning Board Meeting**  
**21 September 2023, 6:15pm**  
**Victoria Schoolhouse, 730 Victoria Rd**

**Minutes**

**1. Call to Order**

Planning Board Vice Chair Shelley Trainor called the meeting to order at 6:35pm.

*Planning Board members in attendance:*

- *Vice Chair Shelley Trainor*
- *Susan Oxley*
- *Ben Smith*

*CAO Anna Keenan, FAA Marsha Empson were also present.*

Regrets: Janet Lauzon and Eric Gilbert

In the interest of time, no minutes from past meetings were brought forward for approval. The CAO aims to present the minutes for the previous Planning Board meetings, and this one, to planning board members for approval at the next meeting.

**2. Approval of public minutes - approve at next meeting**

- a. June 5, 2023
- b. June 19, 2023
- c. July 20, 2023
- d. August 17, 2023

**3. Updates to the Planning Board on anticipated land transactions and rezoning requests in Victoria**

No updates.

**Move to closed portion of the meeting as per section 119 (1) (f) of the Municipal Government Act, for discussion of legal advice.**

*Susan Oxley moved to close the meeting at 6:36pm, for continued discussion of privileged legal advice received, seconded by Ben Smith.*

*Motion carried unanimously (3/0).*

*Ben Smith moved to open the meeting at 7:48pm, seconded by Susan Oxley.*

*Motion carried unanimously (3/0).*

**6. Report-out from the closed portion of the meeting**

Planning Board members reported that their review of the legal advice progressed through page 17 of 20, and will be continued in closed session at the next meeting.

#### **7. Confirmation of time of next meeting**

Next meeting is scheduled for **October 11 @ 4pm**. This will be a closed meeting for continued discussion of privileged legal advice received.

#### **Adjournment**

Meeting was adjourned @ 7:53pm by Vice Chair Trainor.