

**Planning Board Meeting
11 October 2023, 4pm
Victoria Schoolhouse, 730 Victoria Rd**

MINUTES

1. Call to Order

Planning Board Chair Eric Gilbert called the meeting to order at 4:06pm.

Planning Board members in attendance:

- *Chair Eric Gilbert*
- *Vice Chair Shelley Trainor*
- *Janet Lauzon*

CAO Anna Keenan, FAA Marsha Empson were also present.

Regrets: Susan Oxley and Ben Smith

2. Approval of public minutes - deferred to next meeting

- a. June 5, 2023
- b. June 19, 2023
- c. July 20, 2023
- d. August 17, 2023
- e. September 21, 2023

3. Updates to the Planning Board on anticipated land transactions and rezoning requests in Victoria

No updates.

Move to closed portion of the meeting as per section 119 (1) (f) of the Municipal Government Act, for discussion of legal advice.

Chair Shelley Trainor moved to close the meeting at 4:15pm, for continued discussion of privileged legal advice received, seconded by Janet Lauzon.

Motion carried unanimously (3/0).

Janet Lauzon moved to open the meeting at 5:34pm, seconded by Chair Shelley Trainor.

Motion carried unanimously (3/0).

6. Report-out from the closed portion of the meeting

Planning Board members reported that their review of the legal advice is now complete. CAO Keenan is to organise all agreed upon changes into prioritised sections that can be edited by staff, and sections that need professional assistance. She plans to meet with a

consultant weekly during the month of November. A public meeting will need to be held prior to finalizing, hopefully to be held in January, 2024

7. Confirmation of time of next meeting

Next meeting is scheduled for **October 24 @ 4:30pm**, to support the CAO in summarising the planning board's decisions, in advance of the redrafting work to come in November.

Adjournment 5:45pm

Meeting was adjourned @ 5:45pm by Chair Eric Gilbert.