

**RURAL MUNICIPALITY OF VICTORIA
SPECIAL COUNCIL MEETING
SATURDAY, MARCH 09 2024
10AM – OLD SCHOOL
730 VICTORIA RD., VICTORIA**

MINUTES FOR OPEN SESSION

Attendance - Mayor Martin Ruben, Councillor Ben Smith
Councillors Tom Wright and Shelley Trainor attended via Zoom
FAA Marsha Empson

1. Call to Order

Mayor Ruben called the meeting to order at 10:02am

2. Approval of agenda

*Motion to approve the agenda moved by Councillor Smith, seconded by Councillor Wright.
Motion carried unanimously (3/0).*

3. Declarations of conflict of interest

Mayor Ruben indicated that he knows Mr. Hughes in a professional capacity, but is not in conflict.

Motion moved by Councillor Wright to close the meeting at 10:05am, seconded by Councillor Smith.

Motion carried unanimously (3/0).

4. Closed in-camera meeting as per MGA Section 119(1)(d):

Motion moved by Councillor Wright to open the meeting at 10:18am, seconded by Councillor Eric Gilbert.

Motion carried unanimously (4/0).

5. (In open session) Appointment of Interim CAO

a. #2024-07 Approve appointment of Interim CAO

Motion moved by Councillor Trainor, seconded by Councillor Eric Gilbert.

WHEREAS

The Municipality is required by the Municipal Government Act to employ a Chief Administrative Officer (CAO), and

WHEREAS

Due to circumstances beyond the control of the Municipality, there is currently no CAO in place, and

WHEREAS

Robert Hughes, formerly CAO for the Town of Stratford, has agreed to temporarily take on the CAO role in a limited capacity,

BE IT RESOLVED

That Robert Hughes be appointed Interim CAO, effective March 9, 2024.

Motion carried unanimously (4/0).

c. #2024-08 Approve signing authority for Interim CAO

Motion moved by Councillor Wright, seconded by Councillor Smith.

WHEREAS

Robert Hughes has been appointed Interim CAO for the Municipality

BE IT RESOLVED

That financial authority for all accounts held with the Bank of Nova Scotia be transferred to Robert Hughes, from Anna Keenan.

Motion carried unanimously (4/0).

6. Adjournment

With no further business, Councillor Trainor motioned to adjourn at 10:25am.

Submitted FAA Marsha Empson

Approved by Mayor Ruben

Approved by Deputy Mayor McCardle