

**Planning Board Meeting
24 October 2023, 6:15pm
Victoria Schoolhouse, 730 Victoria Rd**

MINUTES

1. Call to Order

Planning Board Vice Chair Shelley Trainor called the meeting to order at 4:40pm.

Planning Board members in attendance:

- *Vice Chair Shelley Trainor*
- *Janet Lauzon*
- *Susan Oxley*
- *Ben Smith*

Regrets: Councillor Eric Gilbert

CAO Anna Keenan, FAA Marsha Empson were also present.

2. Approval of public minutes

- a. June 5, 2023
- b. June 19, 2023
- c. July 20, 2023
- d. August 17, 2023
- e. September 21, 2023
- f. October 11, 2023

Motion moved by Susan Oxley to approve the public minutes of the Council meetings of June 5, June 19, July 20, August 17, September 21, October 11, 2023, seconded by Vice Chair Trainor. Motion carried unanimously (3/0)

Motion moved by Vice Chair Trainor to close the meeting as per section 119 (1) (f) of the Municipal Government Act, for discussion of legal advice, seconded by Susan Oxley. Approved unanimously (3/0).

Motion moved by Ben Smith to open the meeting at 7:48pm, seconded by Susan Oxley. Motion carried unanimously (3/0).

5. Report-out from the closed portion of the meeting

A new draft, including tracked changes, will be circulated to PB members by November 26, along with an agenda for the next meeting. Public meetings to be held prior to bringing the documents to council for approval, estimated to occur in February, 2024.

6. Confirmation of time of next PB meeting - December 5, 2023 @ 6pm

With no further business, vice Chair Trainor adjourned the meeting at 6:08pm.