

**Planning Board Meeting
May 15, 2023, 4pm
Victoria Schoolhouse**

MINUTES

1. Call to Order & Adoption of Agenda

Planning Board Chair, Councillor Marly Anderson, called the meeting to order at 4:12pm. Quorum was established.

Board members present:

Councillor Marly Anderson (Chair)

Councillor Eric Gilbert (Vice-chair)

Committee members Ben Smith, Susan Oxley, Janet Lauzon

Others present: CAO Anna Keenan, FAA Marsha Empson

Member Lauzon moved that the Agenda be adopted as presented.

Seconded by member Oxley. No amendments suggested.

Passed unanimously (4 votes for, 0 against)

2. Declaration of Conflict of Interest

None

3. Adoption of the Minutes of previous meetings

Deputy Mayor trainor joined the meeting at 4:14pm.

Member Lauzon moved that the minutes of the April 6, 2023 Planning Board meeting be adopted as presented. Seconded by member Oxley. No amendments suggested. Passed unanimously (5 votes vor, 0 against)

4. Move to closed portion of the meeting as per section 119 (1) (f) of the Municipal Government Act

The meeting went in camera at 4:15pm, for discussion of privileged legal advice received. The in-camera agenda item concluded at 6:00pm

5. Report-out from the closed portion of the meeting

Legal advice received is privileged. Access is available to Planning Board members on paper only, during public office hours.

CAO Keenan had shared that in an effort to conserve municipal budget on legal advice and consultant fees, updates agreed upon by the planning board after consideration of the legal advice received can be done by municipal staff, should Council so direct the CAO to provide that support to the Planning Board.

The CAO is able to refer to knowledgeable people for assistance. For example, provincial departmental staff, or informal support offered by the CAO of West River, who has deep experience in planning.

During the closed session, the planning board reviewed a portion of the legal advice received and discussed potential changes. Changes agreed to by the Planning Board will be incorporated into an updated draft.

The Planning board agreed by general consensus to continue their review of legal advice and recommendations in another closed meeting on Monday June 5th, at 4pm. This is in addition to the June 19th meeting already scheduled.

6. Adjournment

Meeting adjourned at 6:08pm.

Next meeting: Monday June 5th, 4pm.