

**Planning Board Meeting  
5th June 2023, 4pm  
Victoria Schoolhouse, 730 Victoria Rd**

**MINUTES**

**1. Call to Order & Adoption of Agenda**

Planning Board Chair, Councillor Gilbert, called the meeting to order at 4:02pm. Quorum was established.

**Board members present:**

Councillor Eric Gilbert (Chair)

Deputy Mayor Shelley Trainor

Committee members Ben Smith, Susan Oxley, Janet Lauzon

Others present: CAO Anna Keenan, FAA Marsha Empson

*Member Oxley moved that the Agenda be adopted as presented.*

*Seconded by member Smith. No amendments suggested.*

*Passed unanimously (3 votes for, 0 against)*

**2. Declaration of Conflict of Interest**

None

**3. Adoption of the Minutes of previous meetings**

May 15, 2023 - Motion to approve Susan, Ben, 4/0

*Member Oxley moved that the minutes of the May 15, 2023 Planning Board meeting be adopted as presented. Seconded by member Smith. No amendments suggested. Passed unanimously (3 votes for, 0 against)*

*Member Oxley moved to go into the in-camera portion of the meeting at 4:04pm. Seconded by member Lauzon. Passed unanimously (3 votes for, 0 against)*

**4. Move to closed portion of the meeting as per section 119 (1) (f) of the Municipal Government Act**

The meeting was closed at 4:04pm, for discussion of privileged legal advice received, by general consensus of all present.

The meeting was re-opened at 6:07pm. (Susan moved to re-open the meeting. Janet seconds. Carried unanimously.)

## **5. Report-out from the closed portion of the meeting**

During the closed session, the planning board reviewed a portion of the legal advice received and discussed potential changes. Changes agreed to by the Planning Board will be incorporated into an updated draft, to be presented to the public once the totality of the legal advice has been reviewed and resulting changes implemented.

Planning board will reconvene in two weeks, on June 19.

## **6. Adjournment**

Councillor Gilbert adjourned the meeting @ 6:08pm.