

RURAL MUNICIPALITY OF VICTORIA
REGULAR COUNCIL MEETING MINUTES
MONDAY, SEPTEMBER 12, 2022
6:30 P.M. – OLD SCHOOL

Present: Acting Mayor Pat Smith
Councillors Eric Gilbert, Richard LaGrange, Jean McCardle, Susan Oxley
FAA Marsha Empson
CAO Keith Dewar

Absent: Councillor Marly Anderson

Meeting called to order by Acting Mayor Pat Smith at 6:29 p.m.

Approval of Agenda

Motion moved to accept the agenda.

Motion moved by councillor Jean McCardle, seconded by councillor Eric Gilbert.

Motion carried unanimously (4 votes for, 0 against).

Declaration of Conflict of Interest

None

Approval of Minutes (August 8, 2022)

Motion moved to approve the minutes of August 8, 2022 regular council meeting.

Motion moved by councillor Richard LaGrange, councillor Susan Oxley seconded the motion.

Motion carried unanimously (4 votes for, 0 against).

Public Presentation

- Presentation by Martin Ruben on behalf of the Rotary Club of Charlottetown regarding the green space in Dunrovin Shores subdivision.
 - Martin introduced himself as the Vice President of the Charlottetown club, and shared that their motto focuses on serving others above self. The club raises funds through various fundraising efforts, the main one being radio bingo, which brings in ~\$500,000/yr. This money helps to fund programs at local, national and international levels. The intention of this presentation was to see if there was interest within council to apply for fundraising through the rotary to upgrade the green space at Dunrovin Shores. Martin shared examples of how the area could be improved and encouraged council to present some ideas. Council discussed various projects that would be beneficial. It was noted that any plans should consider the current usage and maintenance costs. \$150,000 - \$200,000 could potentially be available from the radio bingo fund, which takes in money island wide, and therefore the club chooses to give back island wide, hence Victoria being invited to collaborate with the club.
 - **Action item** – council to provide list of improvement ideas for consideration at October council meeting.

Motion moved that RMV agrees to associate with the Rotary Club of Charlottetown to improve the Dunrovin Shores green space.

Motion moved by councillor Jean McCardle, seconded by councillor Susan Oxley.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-46

Business Arising from Minutes

- Motions and Action Items list – No questions or discussion.
- MSS Update – letter forthcoming from the mayor regarding facilitated session with MRSB that will be held on September 15, 2022. An agenda will also be provided. Focus will be on assets and financial items. Final decisions are not expected to be made at this session.
 - **Action item** – provide acting mayor’s letter and session agenda to council.
- Emergency Measures Operations Plan and Fire Services Bylaw – deferred.
- Replacement of CAO – CAO indicated that he had a phone conversation with Municipal Affairs in regards to multiple communities in need of a part time CAO. MA indicated that they may be able to assist in bringing communities together to solve this problem. As a result of this conversation a job ad was never placed so that discussion could be had with council. Questions were raised about the impact of having no CAO. It was also questioned who would hold interviews if applicants responded to an ad.
 - **Action item** – Acting Mayor Pat Smith to contact Municipal Affairs to clarify questions and concerns of council regarding requirements to have a CAO and impact to municipality if one can not be secured. She will also inquire about the conversation had with the CAO regarding other communities who are experiencing the same issues.

Acting Mayor’s Report

Provided by Acting Mayor Pat Smith. Full report is attached and forms part of these minutes.

Fire Department Report

August report forthcoming.

Committee Reports

Water & Sewer Report – no report. Committee is meeting before September 20 to discuss bridge repairs and IRAC billing increase.

- Progress Report from Water & Sewer Commission on the request to ensure that all properties are being billed properly – no updates.
- Water test results reviewed –no issues with results.

Planning Board Report

- Provided by Acting Mayor Pat Smith. Full report is attached and forms part of these minutes. Council discussed the requirement of Derek French, Development Officer for RMV, to have Draft Official Plan 2022 legally reviewed. This led to discussion of when to hold next regular council meeting, currently scheduled for Thanksgiving Day.
 - **Action item** – obtain quote for costs of legal review of draft development bylaw.

Motion moved to delay next regular council meeting to October 17, 2022.

Motion moved by councillor Eric Gilbert, seconded by councillor Richard LaGrange.

Motion carried (3 votes for, 1 against).

Resolution #2022-47

CAO Report

- Development Report – Planning Decisions Calendar 2022 is attached and forms part of these minutes.
- Financial Update – no financial report attached. CAO indicated that cash due to the municipality was transferred from Water & Sewer account to General account. Finances to date are as expected.

- Activities report – provided by CAO Keith Dewar. Full report is attached and forms part of these minutes. Discussed meeting that was hosted by AMAR, in August, that not all council members could attend.

Introduction of New Business

- None.

In/Out Correspondence

- Request for Provincial Proclamation of FASD Awareness Month – council reviewed email received and agreed to support the cause by having Mayor Pat Smith sign the proclamation.
 - **Action item** – Acting Mayor Pat Smith to sign proclamation.

Motion moved to proclaim that RMV recognizes September 2022 as FASD Awareness Month.

Motion moved by councillor Eric Gilbert, seconded by councillor Jean McCardle.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-48

- Breaking Barriers Together Association – email highlighting need for change of national police force and military reviewed, no action items.
- PEI Harm Reduction Services – email reviewed, public letter to be posted publicly.
 - **Action item** – Post PEI Harm Reduction Services public letter at post office and school house notice boards.
- RFP 5910 – email regarding refusal of retail liquor license reviewed, no action items.
- Municipal Administrative Support Program – email from Department of Fisheries and Communities reviewed, \$15,000 in funding potentially available for administrative costs.
 - **Action item** - Acting Mayor Pat Smith to follow up on process to obtain funds from Municipal Administrative Support Program.

Public Input

- A resident questioned if recent wharf issues was cause for raw sewage in the water at the wharf recently. She had been told by a tourist that there was sewage in the water. Municipal office was aware of issues that impacted the public washrooms, but no reports of raw sewage in the water have been reported to the municipal office.
- A resident questioned the time line for the 2022 Zoning and Subdivision (Development) Bylaw to undergo a legal review, and have zoning issues resolved. She indicated that she’s been left in limbo until a decision has been made, and that she’s been disrespected and targeted by council. It was suggested to possibly resolve zoning issues if acceptance of the plan will be delayed. Vote is currently deferred until after a legal review of the draft plan.
- A resident questioned if the Municipal Administrative Support Program was ongoing. Members of council were unsure and could not provide clarity.
- A resident stated that it was unfair to for council to have to make decisions without financial information to support.

No further public input.

Motion moved to go in to an in-camera meeting.

Motion moved by Councillor Richard LaGrange, seconded by Councillor Susan Oxley.

Motion carried.

Moved in to an in-camera meeting at 8:25 p.m.

Motion moved to come out of an in-camera meeting.

Motion moved by Councillor Susan Oxley, seconded by Councillor Eric Gilbert.

Motion carried

No other business discussed.

Motion to adjourn. Motion moved by councillor Eric Gilbert.

Meeting adjourned at 9:05pm.

Submitted by CAO Keith Dewar

Approved by Acting Mayor Pat Smith

RURAL MUNICIPALITY OF VICTORIA
SPECIAL COUNCIL MEETING MINUTES
WEDNESDAY, AUGUST 10, 2022
6:30 P.M. – ZOOM MEETING

Present: Acting Mayor Pat Smith
Councillors Jean McCardle, Eric Gilbert, Richard LaGrange, Susan Oxley (arrived after agenda accepted)
FAA Marsha Empson
CAO Keith Dewar

Absent: Councillor Marly Anderson

Meeting called to order by Mayor Pat Smith at 6:30 p.m.

Approval of Agenda

No additions or amendments required.

Motion moved to accept the agenda.

Motion moved by councillor Eric Gilbert, seconded by councillor Jean McCardle.

Motion carried unanimously (3 votes for, 0 against).

Declaration of Conflict of Interest

None.

Introduction of New Business

Election Bylaw

Motion moved to have a second reading of Election Bylaw #2022-01.

Motion moved by councillor Eric Gilbert, seconded by councillor Jean McCardle.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-43

Motion moved to approve Election Bylaw #2022-01.

Motion moved by councillor Eric Gilbert, seconded by councillor Susan Oxley.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-44

Motion moved to adopt Election Bylaw #2022-01.

Motion moved by councillor Eric Gilbert, seconded by councillor Jean McCardle.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-45

Public Input

None.

No other business discussed.

Motion to adjourn. Motion moved by councillor Richard LaGrange.

Meeting adjourned at 6:39pm.

Submitted by CAO Keith Dewar

Approved by Acting Mayor Pat Smith

Item	Date Action Created	Complete	Date Action Completed	Notes
W & S - to confirm billing amounts are sufficient.	March 1, 2022			
W & S -conduct a study of the ongoing maintenance and capital replacement requirements costs to ensure that the revenue is sufficient to cover these costs over time	March 1, 2022			
Action item – send quote with total for damages to driver responsible for wharf damage, with options for payment.	June 13, 2022			Start with getting a quote from a carpenter - Hilary to look at Coles reports to see if costs/builder is noted. June 30 - spoke to Gaudette's Transit Mix, they can provide quote, must email request. Sent July 4. July 15 - Gaudette's says they are working on quote. August 10 - sent email requesting update. Aug 22 - left a message for admin Connie to provide an update. Aug 24 - Connie requested a call back, no answer, not able to leave a message. Aug 25 - Connie provided update, they are still waiting on a 3rd party company for information before being able to complete quote. Sept. 7 - Quote received. CAO to provide cover letter to send to driver.
Request 4 angle parking signs for along causeway.	June 22, 2022			June 25 - left a message at transportation department. June 27 - left a message at transportation department. July 5 - Keisha at transp. Said she'd forward my request to correct person. July 13 - reception at transp. Depart. Said to call Allen Aitken, 902-368-5006. July 14 - Minister Fox said to call Trevor Paynter 888-8274. July 28 - Email sent to Trevor Paynter, he will look into. Aug 8 - Coucillor Eric Gilbert obtained quote to have signs created for village. Aug 9 - Sent email to Trevor Paynter requesting update on whether province can supply. Aug 22 - asked for input on purchasing signs instead of waiting for province to respond. Approved to order new ones. Eric Gilbert agreed to manage ordering and hanging of signs.
Action item - FD payments not matching with what was reported, check with province if fire department numbers can be retrodated, with retro pay. Resulting action item - Compare property tax numbers to properties being reported on fire dues reports for 2021 and 2022. Monies being paid to municipality are smaller than dues report, gov't. rep says it's because property numbers must not be correct on fire dues report, check tax rolls.	June 22, 2022			June 22 - left a message with Sally Ferguson requesting verification of submission, and explanation of payments received thus far. July 5 - left a second message for Sally Ferguson. July 15 - Sally left a message that she'd call back the following week, however, I was on vacation that week. No voice mail was left by Sally during that time. Aug 10 - left voice mail #4 for Sally. No alternative number or email listed not sure who else to contact. Aug 22 - As per Sally Ferguson, monies being sent are based on rates provided and # of properties as per tax rolls. Review of properties being reported is needed, as it doesn't match up with the number of properties in provincial records. New action item created. Aug 24 - tax roll categories match with what was reported to province. Left a message with Sally Ferguson stating there is still an issue, requested assistance in rectifying monies being received. August 31 - sent email to Sally Ferguson as follow up to voice mail, cc'd CAO and Mayor. Oct 14 - left a voice mail with Sally Ferguson and sent an email that included tax rolls and rate certificates. Requested a review of calculations and contact information for someone who will help fix issue.
Request "Park Closed - Use At Own Risk" signage for Victoria park, and also something similar for seawall	July 11, 2022			July 13 - requested info from transportation department, told to call Allen Aitken 902-368-5006. July 28 - email sent to Trevor Paynter, he will look into. Aug 8 - Coucillor Eric Gilbert obtained quote to have signs created for village. Aug 9 - Sent email to Trevor Paynter requesting update on whether province can supply. Aug 22 - asked for input on purchasing signs instead of waiting for province to respond. Approved to order new ones. Eric Gilbert agreed to manage ordering and hanging of signs.
Draft ad for CAO position and place in newspapers asap.	August 8, 2022			Keith - discussion had at September 12 council meeting, ad to be placed.
Council to provide list of improvement ideas for Dunrovin Shores at Oct 17 council meeting	September 12, 2022			
Send financial statements to minister	July 11, 2022	Y	October 11, 2022	July 14 - Requested info from Hilary, or as per Keith, ask Danny Jenkins who to send to. July 15 - emailed Susan Bulman to request info/confirmation on what to send. Aug 10 - email sent to CAO and bookkeeper requesting assistance with what to send. Aug 11 - as per Keith, no rush, MFIR form not completed by province. Sept. 7 - form received.
Draft letter to residents reminding of upcoming election.	August 8, 2022	Y	October 12, 2022	Sent by Mayor Pat Smith
Mayor Pat Smith to contact Municipal Affairs to clarify questions and concerns of council regarding requirements to have a CAO and impact to municipality if one can not be secured. She will also inquire about the conversation had with the CAO regarding other communities who are experiencing the same issues. And also to inquire about MASP.	September 12, 2022	Y	September 16, 2022	Mayor spoke with Danny Jenkins & discussed province's potential ability to arrange a meeting of communities with similar difficulties. Mr. Jenkins indicated also that a for cost program was in the works for this fall, offering communal financial administration services.
Obtain quote to have a legal review of 2022 Draft Zoning and Subdivision (Development) Bylaw	September 12, 2022	Y	September 14, 2022	Quote received and council updated.
Acting Mayor Pat Smith to follow up on process to obtain funds from Municipal Administrative Support Program.	September 12, 2022	Y	September 23, 2022	Application submitted over the phone.
Provide mayor's letter and agenda to council for upcoming facilitation session, hosted by IMRSB.	September 12, 2022	Y	September 13, 2022	Complete
Action Item – CAO to provide draft of MSS to councillors by Jun 14/22.	June 13, 2022	Y	June 14, 2022	Complete
Action Item – Notify residents of Jun 22 meeting to review MSS draft.	June 13, 2022	Y	June 14, 2022	Complete
Action item – send a letter to Women's Institute directing them back to the province for direction and assistance.	June 13, 2022	Y	June 24, 2022	Approved by Keith Dewar and Eric Gilbert, Mailed via Canada post
Action item – send a letter to property owner making them aware of complaint.	June 13, 2022	Y	June 21, 2022	Approved by Keith Dewar, Mailed via Canada post
Action item – council recommends that the Water & Sewer Commission review that properties are being billed properly, based on residential/business status.	June 13, 2022	Y*	June 22, 2022	Working in minutes updated to move action to W&S Commission, however, *reviewed billing with Hilary, partial review occurs when property taxes come in (list comparison). Action item - discuss with province the Halibut PEI account - they don't fit in any one category, how to bill?
Action item - prepare for Planning board public meeting (June 27/22) & send out appropriate letters.	June 13, 2022	Y	June 21, 2022	Hilary sent letters. **Meeting rescheduled for July 6/22, ads placed in Guardian

Action item – make businesses aware that municipality will provide bathroom funding (provided by EDA grant), until August 26, 2022. Funding required @ 40hrs/week, @ \$15.50/hr, to keep washrooms open past noted date. Does business assoc. want to contribute?	June 13, 2022	Y	June 22, 2022	June 22 - Spoke to Michael Stanley, he confirmed they will likely want to pay to keep the washrooms opened and serviced. He will be in touch with the end date they would like to extend to (wants to be open for Savour Victoria).
Action item – contact Bell to find out if improvements to old phone booth are allowed.	June 13, 2022	Y	July 5, 2022	July 5 - Bell stated they would come remove the booth. Update sent to Trainor's. They responded that they want to do something with the booth, not remove it. Suggested they get permission from Bell directly as Bell owns the booth. June 22 - Called General Inquiries: 1 888 214-7896, directed to 1-888-248-2260, hung up after 30 minutes on hold
Action item - follow up with Allen Marshall on Lighthouse ramp repairs	June 13, 2022	Y	June 27, 2022	Ramp repairs complete and invoiced
Action item – ask Susan Bulman about discrepancy in fire dues entry amount. Resulting action item - check with province if numbers can be retrodated, with retro pay.	June 13, 2022	Y	June 22, 2022	It appears that updated amounts for dues were not submitted to province (?), resulting action item created to check for retro pay.
Action item – Mayor Keith Dewar requested that CAO send a copy of this year's AER report to council members	June 13, 2022	Y		Completed by Hilary
Send letter to community regarding racoons and dogs off leash	July 11, 2022	Y	August 4, 2022	Keith
send letter to Brenda Boudrea acknowledging receipt of letter re racoons	July 11, 2022	Y	August 4, 2022	Keith
Email Brenda Wedge - ask if MRSB can facilitate workshop to assist with MSS decisions.	July 11, 2022	Y	July 17, 2022	CAO will give prior notice of request, to be requested at MRSB meeting.
Forward "Carry the Torch" email to community as an FYI	July 11, 2022	Y	July 14, 2022	Complete
Send email to Roberta McQueen offering community support for being included on bus route, clarifying there are no resources to assist.	July 11, 2022	Y	July 14, 2022	Complete
Add Marly Anderson to signing authority for general accounts, for emergency purposes	July 11, 2022	Y	July 14, 2022	July 14 - All signatures obtained, docs forwarded to Scotiabank
Prepare and submit paperwork to remove identified projects from CCBF funding.	August 8, 2022	Y	September 8, 2022	Paperwork prepared August 31, 2022, MCEG files updated to remove projects. Confirmation received by Infrastructure Secretariat on September 8, 2022.
Send most recent MRSB report to residents	August 8, 2022	Y	September 1, 2022	Keith, with comments?
Request update from Susan Williams Bulman on process for increasing water and sewer rates.	August 8, 2022	Y	August 10, 2022	Aug 10 - email sent by Keith asking for update. August 31 - another email sent requesting update.
Provide list of office contact #'s to council	August 8, 2022	Y	August 10, 2022	Complete
Assign # to new bylaw prior to second reading	August 8, 2022	Y	August 9, 2022	Complete, #2202-01 assigned

Motion #	Description	Moved, Seconded	For/Against	Carried	Date of Meeting
2202-31	Motion moved that the Rural Municipality of Victoria appoint Derek French as the development officer for the municipality on a one year contract and subject to extension of contract as agreed upon by both parties.	Pat Smith, Susan Oxley	6/0	Y	13-Jun-22
2202-32	Motion moved to extend the number of hours to pay CAO Hilary Price through June, extending it by a further 70 hours to allow for training the new Finance and Administrative Assistant.	Jean McCardle, Pat Smith	6/0	Y	13-Jun-22
2022-33	Motion moved that council approves the audited Consolidated Financial Statements for 2021/22.	Richard LaGrange, Jean McCardle	6/0	Y	13-Jun-22
2022-34	Motion moved that Keith Dewar be appointed interim Chief Administrative Officer for the Rural Municipality of Victoria, to be effective June 20, 2022.	Eric Gilbert, Richard LaGrange	6/0	Y	13-Jun-22
2022-35	Motion moved that Keith Dewar replaces Hilary Price as CAO re signing authority for all Scotiabank bank accounts for the Rural Municipality of Victoria, to be effective June 20, 2022.	Richard LaGrange, Jean McCardle	6/0	Y	13-Jun-22
2022-36	Motion moved that council approve the employment contract for Keith Dewar for the term beginning Monday, June 20, 2022 and ending Wednesday, November 30, 2022.	Eric Gilbert, Susan Oxley	6/0	Y	13-Jun-22
2022-37	Motion moved that councillor Marly Anderson be added to signing authority for general bank account.	Jean McCardle, Susan Oxley	5/0	Y	11-Jul-22
2022-38	Motion moved to remove Community Hall Energy Retrofit and Visitor Parking Lot from CCBF projects.	Eric Gilbert, Susan Oxley	4/0	Y	08-Aug-22
2022-39	Motion moved to have a first reading of the new Election Bylaw.	Richard LaGrange, Marly Anderson	4/0	Y	08-Aug-22
2022-40	Motion moved to accept the new Election Bylaw as amended and move to 2nd reading.	Marly Anderson, Eric Gilbert	4/0	Y	08-Aug-22
2022-41	Motion moved to find councillor Marly Anderson not in conflict of interest in regards to Planning Board decisions surrounding potential rezoning.	Richard LaGrange, Susan Oxley	3/0	Y	08-Aug-22
2022-42	Motion moved to allow Development Officer Derek French to complete federal building surveys on behalf of the municipality	Susan Oxley, Marly Anderson	4/0	Y	08-Aug-22
2022-43	Motion moved to have a second reading of Election Bylaw #2022-01.	Eric Gilbert, Jean McCardle	4/0	Y	10-Aug-22
2022-44	Motion moved to approve Election Bylaw #2022-01.	Eric Gilbert, Susan Oxley	4/0	Y	10-Aug-22
2022-45	Motion moved to adopt Election Bylaw #2022-01.	Eric Gilbert, Jean McCardle	4/0	Y	10-Aug-22
2022-46	Motion moved that RMV agrees to associate with the Rotary Club of Charlottetown to upgrade the Dunrovin Shores green space.	Jean McCardle, Susan Oxley	4/0	Y	12-Sep-22
2022-47	Motion moved to delay next regular council meeting to October 17, 2022.	Eric Gilbert, Richard LaGrange	3/1	Y	12-Sep-22
2022-48	Motion moved to proclaim that RMV recognizes September 2022 as FASD Awareness Month.	Eric Gilbert, Jean McCardle	4/0	Y	12-Sep-22



Fisheries and
Communities

Pêches et
Communautés



Office of the Minister
548 Main Street
PO Box 1180, Montague
Prince Edward Island
Canada C0A 1R0

Bureau du ministre
548, rue Main
C.P. 1180, Montague
Île-du-Prince-Édouard
Canada C0A 1R0

August 22, 2022

Pat Stunden Smith, Mayor
Rural Municipality of Victoria
730 Victoria Road
Victoria, PE C0A 2G0

RE: Municipal Administrative Support Program

Dear Mayor Smith:

As announced earlier this year, the Department of Fisheries and Communities is pleased to introduce a new financial support initiative called the Municipal Administrative Support Program (MASP). The program provides financial assistance to small, rural municipalities to help them comply with the administrative requirements in the *Municipal Governance Act* (MGA).

I am pleased to invite the Rural Municipality of Victoria to participate in the Municipal Administrative Support Program, which includes funding of up to \$15,000 to put towards costs such as audit expenses, liability insurance, paying the CAO, and covering the municipal office and municipal election expenses.

For more information and to confirm your participation in the Municipal Administrative Support Program, please reach to the staff at the Municipal Affairs office at 902-620-3558 or municipalaffairs@gov.pe.ca.

Sincerely,



Jamie Fox, Minister
Department of Fisheries and Communities

cc. Keith Dewar, CAO

Acting Mayor's Report - October 2022

Well it's been quite a month and I am sure you will all agree if we are learning anything these days, it is to expect the unexpected and pivot!

I want to thank the Fire Department for stepping up during and after Hurricane Fiona. Councilor and FD member, Eric Gilbert, was the main contact with EMO for the municipality during and following the hurricane. Eric was responsible for setting up a generator to run the sump pump at the community hall and for monitoring it all night, once power went out around midnight. Victoria was very lucky in that the majority of its residents only lost power for two and a half days and it appears property damage was minimal. However three households did not fare so well and were without power for almost three weeks. It was heartwarming to see neighbours helping neighbours and everyone pitching in where they could. It is now crystal clear how important a current Emergency Measures Plan is in the administration of a community.

There are just three weeks before the provincial municipal elections are held on November 7, 2022. The RMV will need a mayor and six councilors to form the new council which will serve for the next four years. A strong and committed council will serve the municipality well regardless of the challenges that lie ahead. Hilary Price is the returning Officer for the RMV. You can reach her through the village office if you have questions regarding the election process. All pertinent election information is listed on the RMV website.

Council met with Wendy Drake from MRSB on September 14 to discuss the key findings of the July 2022 Sustainability Study. A summary of the session was provided to councilors. The next step in the process is to make an action plan regarding recommendations agreed upon at this September 14 meeting.

While, for many of us, the month has been taken up with a major clean-up effort I hope you all take a moment to enjoy these unseasonably warm fall days. The weather has certainly made Maritime Electric's job easier.

sincerely,

Pat
Acting Mayor

RURAL MUNICIPALITY OF VICTORIA - PLANNING DECISIONS
CALENDAR JANUARY 1, 2022 - DECEMBER 31, 2022

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>PID #</u>	<u>DATE OF APPLICATION</u>	<u>APPROVAL/DENIAL</u>
V-21-13	G.&P. Ijsselstein	8 Main Street	Change of use on front portion of building 25'x13' (first storey) to be an artist and handicraft studio	207589	02/25/2022	Approved
V-22-01	Barbara Nymark	29 Main Street	Replace deck with a 10'x16' enclosed deck with a roof	207886	04/22/2022	Approved
V-20-04	David MacLeod	15 Rovis Beach Lane	Frame two storey dwelling unit	1063726	06/28/2022	Approved
V-22-02	Russ & Lee Bryden; Ann; Lots 02-A & 02-B		Boundary adjustment	496331/1088327	03/10/2022	In Progress
V-22-03	Tom & Pam Wright	4 Jude Street	Build a fence	1045988	08/07/2022	Approved
V-22-04	J. B. Clapson	18 Wanda St.	Replace front steps with wheelchair accessible ramp	1048206	09/22/2022	In Progress
V-22-05	Sharlene MacEachern	30 Rovis Beach Ln	Add solar panels	624569	10/06/2022	In Progress

Rural Municipality of Victoria

Comparative Income Statement

	Budget Apr 01, 2022 to Mar 31, 2023	Actual Apr 01, 2022 to Sep 30, 2022
REVENUE		
General Revenue		
Taxation Real Property	111,400.00	56,652.00
Gas Tax Revenue	60,500.00	29,620.80
MCEG Grant	5,500.00	0.00
Property Tax Grant	3,200.00	0.00
Outside Fire Dues	8,290.00	3,972.00
Lighthouse Rentals	500.00	0.00
Community Hall Rentals	6,500.00	6,025.00
Old School Rentals	3,500.00	2,232.50
Development Permits	3,500.00	200.00
Govt Grant - Wage Subsidies	7,300.00	6,046.56
Victoria Welcome Centre Rentals	500.00	0.00
Income - Other	100.00	1,267.43 From VBA, Allen's wages
Total General Revenue	210,790.00	106,016.29
TOTAL REVENUE	210,790.00	106,016.29
EXPENSE		
General Government		
Auditing Fees - General Govt	10,000.00	9,900.00
Advertising - General Govt	1,000.00	464.50
Bank Charges - General Govt	550.00	159.43
Dues - General Government	600.00	440.00
Honorarium - General Govt	5,500.00	0.00
Insurance - General Government	5,000.00	5,131.00
Office Supplies - General Govt	5,500.00	2,745.98
Bank Int on Loans - General Govt	1,300.00	1,159.38
Telephone - General Govt	2,100.00	1,036.16
Travel & Training - General Govt	100.00	0.00
CAO Salary - General Govt	16,970.00	8,580.00
Administrative Staff - General Govt	37,950.00	10,290.28
CPP Expenses - General Govt	5,275.00	614.18
EI Expenses - General Govt	0.00	676.42
Maintenance - General Govt	0.00	33.00
Legal & Consulting Fees - Gen Govt	55,500.00	34,266.48
Accounting Fees - General Govt	3,750.00	2,653.75
Community Events - General Govt	250.00	0.00
ByElection/Election - General Govt	3,000.00	150.00
Misc Expenses - General Govt	250.00	0.00
Seasonal Wages - Gen Maintenance GG	8,060.00	9,610.00
Share allocated to Water & Sewer	-32,618.00	0.00
Total General Government	130,037.00	87,910.56

	Budget Apr 01, 2022 to Mar 31, 2023	Actual Apr 01, 2022 to Sep 30, 2022
Community Hall		
Electricity - Community Hall	1,200.00	623.58
Heat - Community Centre	2,300.00	966.99
Fire Insurance - Community Hall	3,750.00	3,812.00
Property Taxes - Community Hall	1,420.00	1,370.00
Repairs & Maintenance - Comm Hall	1,500.00	3,200.69
Water & Sewer - Community Hall	920.00	1,284.00
Snow Removal - Community Hall	625.00	0.00
Depreciation - Community Hall	6,500.00	0.00
Total Community Centre	18,215.00	11,257.26
Fire Dept		
Electricity - Fire Dept	1,200.00	334.42
Heat - Fire Dept	3,300.00	468.89
Fire Insurance - Fire Dept	1,350.00	1,365.00
Truck Insurance - Fire Dept	1,800.00	1,751.00
Property Taxes - Fire Dept	720.00	699.00
Building Rep & Maint - Fire Dept	500.00	105.45
Messaging & Pagers - FD	3,500.00	1,426.15
Water & Sewer - Fire Dept	985.00	856.00
Fire Equipment - Fire Dept	500.00	0.00
Telephone & Internet - Fire Dept	1,600.00	750.61
Office Supplies - Fire Dept	200.00	0.00
Training - Fire Dept	4,000.00	0.00
Medical Supplies - Fire Dept	300.00	0.00
Truck Fuel - Fire Dept	600.00	0.00
Lawn Mowing - Fire Dept	375.00	360.00
Waste - Fire Dept	250.00	132.00
Truck/Equipment Repairs - Fire Dept	1,500.00	0.00
Membership Dues - Fire Dept	800.00	0.00
Snow Removal - Fire Dept	600.00	0.00
Depreciation - Fire Dept	375.00	0.00
Total Fire Dept	24,455.00	8,248.52
Dunrovin Green Space		
Lawn Mowing - Dunrovin GS	525.00	1,125.00
Water & Sewer - Dunrovin GS	490.00	428.00
Repairs & Maint - Dunrovin GS	100.00	0.00
Dunrovin Total	1,115.00	1,553.00
Old School		
Electricity - Old School	5,000.00	1,266.48
Fire Insurance - Old School	2,800.00	2,899.00
Property Taxes - Old School	3,050.00	2,902.80
Repairs & Maintenance - Old School	1,000.00	153.00
Water & Sewer - Old School	1,475.00	1,284.00
Cleaning - Old School	0.00	338.53
Waste - Old School	500.00	264.00
Supplies - Old School	350.00	104.46
Lawn Mowing - Old School	450.00	675.00
Snow Clearing - Old School	1,750.00	0.00
Share allocated to W&S - Old School	-1,310.00	0.00
Depreciation - Old School	16,000.00	0.00
Total Old school	31,065.00	9,887.27

	Budget Apr 01, 2022 to Mar 31, 2023	Actual Apr 01, 2022 to Sep 30, 2022
Planning		
Applic - Expenses - Planning		
Applic - Legal & Consult - Planning		
Total General Planning Expenses	9,500.00	2,056.25
Official Plan - Expenses		
Official Plan - Legal & Consulting		
Total OP & Bylaw Updates Expenses	5,500.00	2,940.30
Planning	15,000.00	4,996.55
Street Lights		
Street Lights - General	3,000.00	1,459.80
Total Street Lights	3,000.00	1,459.80
Lighthouse		
Property Taxes - Lighthouse	35.00	233.00
Repairs & Maint - Lighthouse	1,500.00	1,362.91
Lawn Mowing - Lighthouse	300.00	315.00
Total Lighthouse	1,835.00	1,910.91
Welcome Centre & Washrooms		
Water and Sewer - Welcome Ctr	1,475.00	1,284.00
Garbage - Welcome Centre	650.00	626.64
Maintenance - Welcome Ctr	250.00	270.00
Supplies - Washrooms/Welcome Centre	1,000.00	1,779.00
Washroom Maintenance - Welcome Ctr	1,500.00	657.01
Property Tax - Welcome Ctr	490.00	497.00
Insurance - Washrooms	125.00	108.00
Depreciation - Welcome Centre	11,000.00	0.00
Visitor Centre Costs	16,490.00	5,221.65
Victoria Park		
Repairs & Maint - Victoria Park	0.00	20.00
Water & Sewer - Victoria Park	525.00	456.00
Total Victoria Park	525.00	476.00
Waterfront Heritage Site		
Sewer & Water - Waterfront	490.00	428.00
Repairs & Maintenance - Waterfront	100.00	0.00
Property Tax - Waterfront	580.00	661.00
Lawn Mowing - Waterfront	150.00	270.00
Depreciation - Seawall	25,000.00	0.00
Interest on Property Loan	750.00	275.79
Total Waterfront Heritage Site	27,070.00	1,634.79
TOTAL EXPENSE	283,807.00	139,552.86
NET INCOME	-73,017.00	-33,536.57

Generated On: Oct 13, 2022