

**RURAL MUNICIPALITY OF VICTORIA
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 18, 2023
6:30PM – OLD SCHOOL
730 VICTORIA RD., VICTORIA**

AGENDA

1. Call to Order

- a. Call to order
- b. Acknowledgement of attendance in person and electronically
- c. Welcome from the Mayor - including welcoming new Councillors Ben Smith and Linda Gilbert
- d. Establish public participation method for this meeting

2. Approval of agenda

3. Declarations of conflict of interest

4. Adoption of Minutes

Minutes of the public portion of the September regular Council meeting.

5. Public Presentations/Petitions/Delegations & public comments questions

- a. Brief period for questions & answers from the public to Council (for matters not addressed elsewhere on the agenda - 10 mins)

6. Business arising from Minutes

- a. **Motion #2023-54: Establishing a Working Group on Options for Sustainability**
- b. **Motion #2023-55: Development Permit - 23 Howard St**
 - Amended: Access to parking via 11 Main no longer necessary
- c. **Motion #2023-56: Development Permit - 1 Nelson St**
 - Recommended for approval, given note for parking permission within walking distance, and only 1 car, seasonally.

7. Reading of Correspondence

- a. SSWA, Regarding Amar/Victoria Park - September 15, 2023

8. Reports from Standing and ad hoc Committees

- a. Water & Sewer Commission
- b. Planning Board

9. Report from CAO

- a. Activities report
- b. Actions list

- c. Development permits report
- d. Financial update - Balance vs budget, halfway through the year.
- e. Water test results transparency

10. Inquiries by members of Council

11. Introduction and Reading of Bylaws

Notes on bylaws expected at future meetings:

- *Fire Services Bylaw passed first reading in May 2023 and awaits amendment and second reading*
- *a Grease Traps Cleanout Schedule bylaw is expected before restaurants open in Spring of 2023*
- a. **First Reading of Dangerous and Unsightly Property Bylaw.**

12. Appointments to Committees

The Water & Sewer Corporation Board of Directors is in need of a Vice-Chair:

*According to the Water & Sewer Corporation Bylaw, the W&S Board of Directors (often mistakenly called the 'Commission') requires a **Chair, Vice-Chair** (both of whom shall be members of Council) and **at least 2 other members**; and overall, an equal number of Councillors, as non-Councillor residents of Victoria. Current members are:*

- *Chair - Shelley Trainor*
- *Pat Smith*
- *Hilary Price*

Council may also wish to change members of the Planning Board:

*According to the Planning Board Bylaw, the Planning Board requires a **Chair, Vice-Chair** (both of whom shall be members of Council), and 1-3 other members. Current members are:*

- *Chair - Eric Gilbert*
- *Vice-Chair - Shelley Trainor*
- *Janet Lauzon*
- *Susan Oxley*
- *Ben Smith (now a Councillor)*

13. Introduction of New Business

- a. **Report from MEO** for October 30 Byelection.

14. Items to be considered in a closed session:

- a. Approval of minutes of closed session, Sep 11, 2023
- b. Review of Auditors correspondence with Council (*See Management Letter, and Audit Findings Letter*)
- c. Update on legal matters pertaining to development permits
- d. *[Without staff present]* Update on quarterly CAO performance review dates

15. Adjournment