

RURAL MUNICIPALITY OF VICTORIA  
COUNCIL MEETING MINUTES  
MONDAY, APRIL 11, 2022  
OLD SCHOOL – 730 VICTORIA ROAD

Present: Deputy Mayor Pat Smith  
Councillors: Marly Anderson, Eric Gilbert, Jean McCardle, Susan Oxley  
CAO: Hilary Price

Absent: Mayor Keith Dewar  
Councillor Richard LaGrange

Deputy Mayor Pat Smith called the meeting to order at 6:34 p.m.

Approval of Agenda

***Motion moved to approve the agenda.***

***Motion moved by Councillor Eric Gilbert, seconded by councillor Susan Oxley. Motion carried.***

***Motion carried unanimously (4 votes for, 0 against)***

***Resolution #2022-18***

Declaration of Conflict of Interest

None

Approval of Minutes

No errors and omissions noted.

***Motion moved to approve the minutes of regular council meeting of March 14, 2022.***

***Motion moved by Councillor Susan Oxley, seconded by Councillor Jean McCardle.***

***Motion carried. Councillor Marly Anderson abstained. (3 votes for, 0 against)***

***Resolution #2022-19***

Minutes of Special Council meeting – It was noted in the minutes that Hilary Price’s contract should read “agreed to fill the position until May 31, 2022” instead of fill the position for 3 months”

***Motion moved to approve the minutes of Special Council meeting of March 25, 2022 with noted correction about contract with CAO.***

***Motion moved by Councillor Eric Gilbert, seconded by Councillor Susan Oxley.***

***Motion carried. Councillor Marly Anderson abstained. (3 votes for, 0 against)***

***Resolution #2022-20***

Public Presentation

There was a presentation given by two member of the South Shore Watershed Association (Juliana and Heather). It was noted that they would like to hold another fundraiser this year with a planned swim on Saturday, August 13<sup>th</sup> (rain date Sunday, August 14<sup>th</sup>). This event would be similar to the event held last year which was very popular. The Association is going to apply for a grant. They are hoping more people will get involved this year. Council suggested that the Association contact the Victoria Business Association to get more buy-in to the project. The Fire Department would also direct traffic to the event. Council also noted that the Association should check with the Harbour Authority to make sure that boats are not coming in or out during the swim time.

### Business Arising From Minutes

- Municipal Sustainability Study – It was noted that there was an informal information meeting last Friday with members of council, CAO and MRSB to review the contract and the process moving forward. Councillor Jean McCardle asked if MRSB had satisfied the concerns that had been raised at the last council meeting regarding issues that need to be incorporated into the contract. CAO noted that those concerns had been addressed and were incorporated into the contract. It was noted that council needs to give formal approval to this contract.

***Motion moved that council approves the contract between the Rural Municipality of Victoria and MRSB. Council has agreed that MRSB will be the consultant to undertake the Municipal Sustainability Study. The contract is in the amount of \$48,856 plus HST.***

***Motion moved by Councillor Jean McCardle, seconded by Councillor Susan Oxley.***

***Motion carried. Councillor Eric Gilbert voted against motion (3 votes for, 1 against).***

### ***Resolution #2022-21***

- It was noted that a letter regarding the Municipal Sustainability Study will be sent out this week to residents/property owners which will give information regarding the objectives of this study and inform people of opportunities for participation and feedback.
- 2022/23 budget – schedule of meeting – noted would have a Special Council meeting to review the budget on April 27, 2022 at 6:30 p.m.
- Replacement of Development Officer – CAO will be working on this during the next month. Need someone in place by the end of June.
- Climate Sense Meeting – Councillor Eric Gilbert noted he had an exit interview with UPEI student Quinn Howard who prepared the report, noting that there had been a lot of positive feedback regarding the report that she had prepared. He also had a meeting with Don Jardin at UPEI Climate Lab to close the project.
- Emergency Measures Operations Plan – Fire Services Bylaw. CAO Hilary Price noted that the municipality already has a Fire Services bylaw and stated that she would send a copy of this to Councillor Eric Gilbert for review with the Fire Department. This Fire Services bylaw came into effect in April 2016. Councillor Eric Gilbert also noted that the Fire Department are currently preparing a manual which will pull together all important documents (i.e. bylaws, plans & procedures). It was also noted that need to get the Emergency Measures Plan submitted as soon as possible.

### Mayor's Report

There were no questions on the Mayor's report and it was submitted in to the minutes as read. A copy of the report is attached and forms part of these minutes.

### Fire Department Reports

There were no questions on the Fire Department reports for February and March and were submitted into the minutes as read. A copy of the reports is attached and form part of these minutes. Councillor Eric Gilbert also noted there have been medical first responder training sessions held over the last three years and all members have been certified. He stated that the Fire Department has been able to do in-house training which has saved a lot of money. He also noted that the Fire Department will be getting a grant from the Provincial Government in the amount of \$10,000 to use to purchase equipment and stated that the Fire Department is looking at eventually replacing one of its trucks. He stated that there will be a fundraiser Lobster supper in May.

### Committee Reports

Water & Sewer – CAO Hilary Price reviewed the water testing results for March. She noted everything was looking good and the nitrate levels at the wells were at acceptable levels. It was noted that the wharf project is on track to start in the Fall.

Planning Board - Chairperson of Planning Board Pat Smith gave a report. She noted that Planning Board held a public meeting on March 16 to hear responses to changes approved by Planning Board to the Draft Official Plan & Zoning and Subdivision Control Bylaw and she noted that there were approximately fifteen people in attendance and two participating on Zoom. Planning Board also received five written submissions. She stated that Planning Board met again on March 28 to consider the written and oral responses and to recommend changes and the approved changes coming out of that meeting will be forwarded to Uplands and the plan is to present the final draft to Council at the May council meeting.

### CAO Report

CAO Hilary Price reviewed the income statement projection for the year April 1, 2021 to March 31, 2022. The following points were made:

- Revenue for MCEG grant should come in a little higher than \$625
- Under Expenses she noted that the consulting fees for MSS budgeted for fiscal year did not happen.
- Under Community Hall expenses it was noted that the Victoria Playhouse will be taking over the garbage expense for next year and that still waiting to receive invoices on garbage removal for all the buildings.
- It was noted by council that next year's budget should put in some money for minor repairs to the Boardwalk at the Lighthouse and the area around the Welcome Centre.

### Introduction of New Business

Councillor Jean McCardle discussed the idea of creating a walking path around the village. Council noted that she should talk to people/residents and look at getting support prior to bringing this back to council.

### In/Out Correspondence

None

### Public Input

- Resident noted that she felt that this was the most efficient meeting she had attended.
- Concern was raised about legal liability regarding a walking trail if it was to be taken across private property. She stated that the VBA already has a map regarding a walk through the community.
- Should look at Chase the Ace as a possible funding drive
- Resident raised opinion on conduct of some councillors.

***Motion moved to go in to an in-camera meeting.***

***Motion moved by Councillor Jean McCardle, seconded by Councillor Marly Anderson.***

***Motion carried.***

Moved in to an in-camera meeting at 8:09 p.m.

***Motion moved to come out of an in-camera meeting.***

***Motion moved by Councillor Jean McCardle, seconded by Councillor Susan Oxley.***

***Motion carried***

Returned to regular council meeting at 9:00 p.m.

It was noted that legal advice would be sought in regard to issues pertaining to the Draft Official Plan and Bylaw.

***Motion moved that the CAO proceed with hiring a Finance & Administrative Assistant as soon as possible.***

***Motion moved by Councillor Jean McCardle, seconded by Marly Anderson.***

***Motion carried unanimously (4 votes for, 0 against).***

***Resolution #2022-22***

***Motion to adjourn. Moved by Councillor Marly Anderson.***

Meeting adjourned at 9:10 p.m.

---

Submitted – Hilary Price – CAO

---

Approved – Pat Smith – Deputy Mayor