

RURAL MUNICIPALITY OF VICTORIA  
REGULAR COUNCIL MEETING MINUTES  
MONDAY, AUGUST 08, 2022  
6:30 P.M. – OLD SCHOOL

Present: Acting Mayor Pat Smith  
Councillors Marly Anderson, Eric Gilbert, Richard LaGrange, Susan Oxley  
FAA Marsha Empson  
CAO Keith Dewar

Absent: Councillor Jean McCardle

Meeting called to order by Mayor Pat Smith at 6:30 p.m.

Approval of Agenda

- CAO spoke to letter that was attached to some meeting package documents in error. The letter contained misinformation regarding Victoria Playhouse, indicating that RMV subsidizes the Playhouse financially. CAO clarified that Victoria Playhouse is in no way subsidized by RMV.
- Draft Bylaw attached to Section 11 01, was not included in initial meeting package.
- Add section 11 05 – EDA extension to maintenance position.

*Motion moved to accept the agenda as amended.*

*Motion moved by councillor Richard LaGrange, seconded by councillor Eric Gilbert.*

*Motion carried unanimously (4 votes for, 0 against).*

Declaration of Conflict of Interest

Councillor Marly Anderson – in conflict for voting portion of section 11 02.

Approval of Minutes (July 11, 2022)

Amended Public Input section to correct notes regarding Canadian flag at Welcome Center.

*Motion moved to approve the amended minutes of July 11, 2022.*

*Motion moved by councillor Richard LaGrange, councillor Marly Anderson seconded the motion.*

*Motion carried unanimously (4 votes for, 0 against).*

Public Presentation

- None

Business Arising from Minutes

- Motions and Action Items list – CAO reported that letters regarding racoons and off leash dogs were sent out, list was not updated to show completion at the time of this meeting.
- MSS Update – Final report received and reviewed with council, waiting for edits to be applied. Council will attend a focus session, facilitated by MRSB, to assist with determining options going forward. A public meeting is expected to be scheduled for September.
  - Action item – forward latest MRSB report to residents.
- Emergency Measures Operations Plan and Fire Services Bylaw – deferred.
- Suggestions for preparing for possible rezoning and major development application - supporting documentation attached. CAO asked council to consider items they would like to have to support a decision should they be faced with a rezoning request. After some discussion it was decided to wait for Development Officers notes on current processes (being reviewed) before determining what might be helpful.

- Reconsider the projects that are to be funded by CCBF - supporting documentation attached; please note that changes from the last update are noted in **bold**. Each councillor noted their preferred projects to be cut. Most had same projects listed and after small discussion motion was made.

*Motion moved to remove Community Hall Energy Retrofit and Visitor Parking Lot from CCBF funded projects.*

*Motion moved by councillor Eric Gilbert, councillor Susan Oxley seconded the motion.*

*Motion carried unanimously (4 votes for, 0 against).*

*Resolution #2022-38*

#### Acting Mayor's Report

Provided by Pat Smith. Full report is attached and forms part of these minutes.

#### Fire Department Report

July report forthcoming. Councillor Eric Gilbert reported that the FD responded to one small fire since their last report. They will be providing traffic control and first responder services to SSWA for the Swim for the Shore race occurring on August 13, 2022, at the Victoria boat launch.

#### Committee Reports

Water & Sewer Report – no report

- Progress Report from Water & Sewer Commission on the request to ensure that all properties are being billed properly – no updates.
- Water test results reviewed – no issues with results.
- Meeting was held with DOE to discuss required changes to have water line reassigned as potable.
- Fisherman had requested water hook up at wharf. CAO obtained approval from DFO, request granted. Billing to be set up.
- Draft application required by October if water and sewer rates are to be increased for 2023.
  - Action item – request update from Susan Williams Bulman on process for increasing water and sewer rates.

Planning Board Report – no report. Mayor Pat Smith included notes in Mayor's Report, which is attached and form part of these minutes.

#### CAO Report

- Development Report – CAO, FAA and previous CAO met with Derek French to review process for accepting and completing permit applications. Current checklist and process notes forwarded. It was noted that Derek will require a full legal review of new Official Plan and Bylaws to remain as DO for the village and has stated as such in a written request to council.
- Financial Update – provided, no questions.
- Activities report – CAO asked council to provide direction on bylaw enforcement. It was noted that while having an enforcement bylaw and a bylaw enforcement officer would make the process easier, there were still ways to enforce our current bylaws until this is in place Council voted in favor of pursuing some sort of enforcement. After discussion every councilor stated they wanted the bylaws enforced.

#### Introduction of New Business

- Election bylaw – CAO reported that the amended bylaw was prepared and ready for review.

*Motion moved to have a first reading of the new Election Bylaw.*

*Motion moved by councillor Richard LaGrange, seconded by councillor Marly Anderson.*

*Motion carried unanimously (4 votes for, 0 against)*

*Resolution #2022-39*

- Election bylaw changes approved and first reading completed. Second reading to be on August 10, 2022.
  - Action item – assign # to new bylaw prior to second reading.

*Motion moved to approve the new Election Bylaw as amended to include the appropriate bylaw number and move to 2<sup>nd</sup> reading.*

*Motion moved by councillor Marly Anderson, seconded by councillor Eric Gilbert.*

*Motion carried unanimously (4 votes for, 0 against)*

*Resolution #2022-40*

- Conflict of Interest decision – complainant was not in attendance, his written complaint was submitted for review. Councillor Marly Anderson responded. Councillor Marly Anderson then left the room and at that time council voted all in favor that there was no conflict. Councillor Marly Anderson returned to the meeting.

*Motion moved to find councillor Marly Anderson not in conflict of interest in regard to Planning Board decisions surrounding potential rezoning.*

*Motion moved by councillor Richard LaGrange, seconded by councillor Susan Oxley.*

*Motion carried unanimously (3 votes for, 0 against)*

*Resolution #2022-41*

- Replacement of CAO – CAO recommended that council consider options and have a solution in place for the CAO role by September 15, as they will be away for 3 weeks after that period and the FAA will require support. The CAO also suggested that council consider raising the rate of pay as there are no other benefits offered with the role and neighboring communities are paying significantly more.
  - Action item – draft ad for CAO position and place in newspapers asap.
  - Action item – draft letter to residents reminding of upcoming election.
- CAO asked that council consider a request from the Development Officer to access provincial building permit information so that he could complete federal building surveys on behalf of the community going forward.

*Motion moved to allow Development Officer Derek French permission to access provincial building permit information in order to complete Statistics Canada Monthly Building and Demolition Permits Surveys*

*Motion moved by councillor Susan Oxley, seconded by councillor Marly Anderson.*

*Motion carried unanimously (4 votes for, 0 against)*

*Resolution #2022-42*

- CAO reported that the funding for the summer maintenance position was extended by 3 weeks, to September 19. VBA notified.
  - Action item – provide list of office contact #'s to council.

In/Out Correspondence

None.

Public Input

- A resident asked what the bridge issue was. It was explained that winter issues led to temporary fix that now requires further action/repair.
- It was asked why Victoria Park was not being used for parking. It was explained that this could confuse the matter of the park being closed.

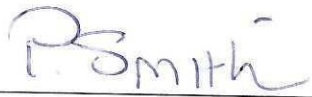
No further public input.

No other business discussed.

*Motion to adjourn. Motion moved by councillor Eric Gilbert.*

Meeting adjourned at 8:03pm.

  
Submitted by CAO Keith Dewar

  
Approved by Acting Mayor Pat Smith