

RURAL MUNICIPALITY OF VICTORIA
REGULAR COUNCIL MEETING MINUTES
MONDAY, OCTOBER 17, 2022
6:30 P.M. – OLD SCHOOL

Present: Acting Mayor Pat Smith
Councillors Marly Anderson, Eric Gilbert, Richard LaGrange
CAO Keith Dewar
FAA Marsha Empson

Absent: Councillors Jean McCardle, Susan Oxley

Meeting called to order by Acting Mayor Pat Smith at 6:30 p.m.

Approval of Agenda

Motion moved to accept the agenda.

Motion moved by councillor Richard LaGrange, seconded by councillor Marly Anderson

Motion carried unanimously (3 votes for, 0 against).

Declaration of Conflict of Interest

None

Approval of Minutes (August 8, 2022)

Motion moved to approve the minutes of August 10, 2022 special council meeting.

Motion moved by councillor Richard LaGrange, councillor Eric Gilbert seconded the motion.

Motion carried unanimously (3 votes for, 0 against).

Motion moved to approve the minutes of September 12, 2022 regular council meeting.

Motion moved by councillor Eric Gilbert, councillor Richard LaGrange seconded the motion.

Motion carried (2 votes for, 1 abstain).

Public Presentation

- None

Business Arising from Minutes

- Motions and Action Items list – No questions, comments made that the list was helpful.
- MSS Update – Council met for facilitated session with MRSB. Minutes and recommendations provided and considered correct. Current council would like to defer decision making to next council.

Motion to defer further discussion and action of Municipal Sustainability Study until next council is in office.

Motion moved by councillor Eric Gilbert, councillor Marly Anderson seconded the motion.

Motion carried unanimously (3 votes for, 0 against).

Resolution #2022-49

- Emergency Measures Operations Plan and Fire Services Bylaw – deferred.
- Replacement of CAO – Mayor Pat Smith confirmed that conversation was had with Crapaud Trustee Roy Main regarding potential to work together. Further action on hold as current Crapaud CAO is on leave. Discussion also had with Municipal Affairs, confirming that current Finance and Administrative Assistant for RMV could theoretically be assigned as temporary CAO, with limited decision making responsibilities. MA would be willing to facilitate a meeting between municipalities to discuss possible amalgamation ideas. Current CAO Keith Dewar confirmed term end as November 30, 2022.

- Follow up on potential project regarding the Dunrovin Estates green space with the Rotart Club of Charlottetown, led by Martin Ruben – the question of whether the project could be expanded beyond the Dunrovin green space was asked. It was also mentioned that a committee should be formed that includes residents. Councillors Eric Gilbert and Marly Anderson both committed to assisting with the project.
 - **Action item** – Councillor Eric Gilbert to follow up with Martin Ruben.
- Allocation of the MASP funding of up to \$15,000 – Confirmed that the application for this funding was complete, waiting for approval. If approved the funds could be used for insurance and audit payments, thus freeing up budgeted funds for the legal review of the Official Plan and Bylaws. Councillor Eric Gilbert noted that administrative services are required by the fire department.
 - **Action item** – Council asked to bring ideas to the November council meeting.
- Legal review of draft Official Plan and Development Bylaw – CAO obtained quotes for legal review of plan and bylaw, various levels of review available. CAO confirmed with development officer that a cursory review of anything substantive within the documents would be acceptable to him and would allow him to remain as DO for RMV. The cost for this work will be in the \$5000-\$6000 range. Once approved for MASP, budgeted funds would be freed up to cover this cost.

Motion to reallocate funds from current budget, as freed up by MASP if approved, to legal review of Official Plan and Bylaw.

Motion moved by councillor Richard LaGrange, councillor Marly Anderson seconded the motion.

Motion carried unanimously (3 votes for, 0 against).

Resolution #2022-50

Alternate process for considering addressing the conflicting permitted land use for lots 4A and 4B – CAO explained that the suggested alternative of separating the zoning issues from the approval of the Official Plan and Bylaw would only be required if the current process of including the proposed changes in the review of the Official Plan and Development bylaw was determined to take too long. If this was the case, then Council could ask Planning Board to consider this matter on its own and bring a recommendation back to Council as soon as possible.

Acting Mayor's Report

Provided by Acting Mayor Pat Smith. Full report is attached and forms part of these minutes.

Fire Department Report

To be discussed with Introduction to New Business.

Committee Reports

Water & Sewer Report

- No report. Discussed testing that occurred after Fiona. Review of processes and system requirements to be completed at next water and sewer committee meeting. Going forward Richard VanBuskirk should be included on any system notifications or issues. Councillor Eric Gilbert requested that alarms also be directed to the Fire Department.
- Water test results reviewed – no issues with results.

Planning Board Report

- Nothing to report

CAO Report

- Development Report – Planning Decisions Calendar 2022 is attached and forms part of these minutes.

- Financial Update – Income statement to September 30, 2022 is attached and forms part of these minutes. CAO spoke of 40% adjustment that is done yearly to capture water and sewer portion of finances, potential to do this monthly to better show true picture. As well, maintenance costs will be summarized. Balance sheet to be included in monthly financial reports going forward. Water & sewer committee also to get financials.
- Activities report – no report included due to CAO being away much of the month.

Introduction of New Business

- Fiona debrief – provided by councillor Eric Gilbert. Went over timeline of events and spoke to specific issues experienced. It was made clear that the village has many vulnerabilities that will require time and money to rectify. Mayor Pat Smith thanked councillor Gilbert for being the main point of contact for emergencies and for the huge efforts he put in during the storm to assist residents who needed it. There is still clean up required, the CAO spoke about the provincial funding program being offered at \$15/hr for 40 hours/week over 4 weeks that could assist with this.
 - **Action item** – email residents to request assistance with remaining clean up.

In/Out Correspondence

- None

Public Input

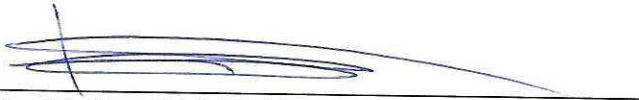
- A resident expressed thanks for the crews coming into the village to assist with clean up.
- A resident commented that the fire department did a great job during the hurricane. A recommendation was made to have contact representatives for each area of the village, to allow for updates and information to be communicated more easily to all residents during emergencies.
- A resident questioned the need for a legal review of the Official Plan and Development Bylaw, given that it was prepared by professionals, and is based off the current plan and bylaw document. It was explained that a legal review wasn't a part of the scope of work when creating the document, however, a legal review is a standard requirement for such a document. This led to timeline questions, to which it was noted that it would take a month for the legal review, and then the document would be put back to PB to vote on and then to council, hopefully in November.

No further public input.

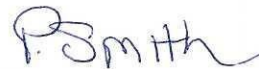
No other business discussed.

Motion to adjourn. Motion moved by councillor Richard LaGrange.

Meeting adjourned at 8:12pm.



Submitted by CAO Keith Dewar



Approved by Acting Mayor Pat Smith