

RURAL MUNICIPALITY OF VICTORIA
REGULAR COUNCIL MEETING
Monday September 12, 2022 – 6:30 P.M.
730 VICTORIA ROAD, VICTORIA
AGENDA

1. Meeting called to order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of Minutes (regular meeting August 8, 2022)
5. Public Presentations
 1. Presentation by Martin Ruben on behalf of the Rotary Club of Charlottetown regarding the Green Space in the Subdivision
6. Business Arising From Minutes
 1. Motions and Action List from last Council meeting - any questions
 2. MSS Update - verbal
 3. Emergency Measures Operations Plan and Fire Services Bylaw - deferred
 4. Replacement of CAO - verbal discussion
7. Acting Mayor's Report
8. Fire Department Report
9. Committee Reports
 1. Water & Sewer Commission
 1. Progress Report from Water & Sewer Commission on the request to ensure that all properties are being billed properly
 2. Planning Board
10. CAO Report
 1. Development report
 2. Financial Update - none
 3. Activities report
11. Introduction of New Business
12. In/Out correspondence
 1. Request for Provincial Proclamation of FASD Awareness Month
 2. Breaking Barriers Together Association
 3. PEI Harm Reduction Services
 4. RFP 5910
 5. Municipal Administrative Support Program
13. Public Input
14. Closed portion of meeting
 1. Potential legal item moved to a closed portion of the meeting under 119. (1) (f)
15. Adjournment

RURAL MUNICIPALITY OF VICTORIA
REGULAR COUNCIL MEETING MINUTES
MONDAY, AUGUST 08, 2022
6:30 P.M. – OLD SCHOOL

Present: Acting Mayor Pat Smith
Councillors Marly Anderson, Eric Gilbert, Richard LaGrange, Susan Oxley
FAA Marsha Empson
CAO Keith Dewar

Absent: Councillor Jean McCardle

Meeting called to order by Mayor Pat Smith at 6:30 p.m.

Approval of Agenda

- CAO spoke to letter that was attached to some meeting package documents in error. The letter contained misinformation regarding Victoria Playhouse, indicating that RMV subsidizes the Playhouse financially. CAO clarified that Victoria Playhouse is in no way subsidized by RMV.
- Draft Bylaw attached to Section 11 01, was not included in initial meeting package.
- Add section 11 05 – EDA extension to maintenance position.

Motion moved to accept the agenda as amended.

Motion moved by councillor Richard LaGrange, seconded by councillor Eric Gilbert.

Motion carried unanimously (4 votes for, 0 against).

Declaration of Conflict of Interest

Councillor Marly Anderson – in conflict for voting portion of section 11 02.

Approval of Minutes (July 11, 2022)

Amended Public Input section to correct notes regarding Canadian flag at Welcome Center.

Motion moved to approve the amended minutes of July 11, 2022.

Motion moved by councillor Richard LaGrange, councillor Marly Anderson seconded the motion.

Motion carried unanimously (4 votes for, 0 against).

Public Presentation

- None

Business Arising from Minutes

- Motions and Action Items list – CAO reported that letters regarding racoons and off leash dogs were sent out, list was not updated to show completion at the time of this meeting.
- MSS Update – Final report received and reviewed with council, waiting for edits to be applied. Council will attend a focus session, facilitated by MRSB, to assist with determining options going forward. A public meeting is expected to be scheduled for September.
 - Action item – forward latest MRSB report to residents.
- Emergency Measures Operations Plan and Fire Services Bylaw – deferred.
- Suggestions for preparing for possible rezoning and major development application - supporting documentation attached. CAO asked council to consider items they would like to have to support a decision should they be faced with a rezoning request. After some discussion it was decided to wait for Development Officers notes on current processes (being reviewed) before determining what might be helpful.

- Reconsider the projects that are to be funded by CCBF - supporting documentation attached; please note that changes from the last update are noted in **bold**. Each councillor noted their preferred projects to be cut. Most had same projects listed and after small discussion motion was made.
 - Action item – prepare and submit required paperwork to remove identified projects.

Motion moved to remove Community Hall Energy Retrofit and Visitor Parking Lot from CCBF funded projects.

Motion moved by councillor Eric Gilbert, councillor Susan Oxley seconded the motion.

Motion carried unanimously (4 votes for, 0 against).

Resolution #2022-38

Acting Mayor's Report

Provided by Pat Smith. Full report is attached and forms part of these minutes.

Fire Department Report

July report forthcoming. Councillor Eric Gilbert reported that the FD responded to one small fire since their last report. They will be providing traffic control and first responder services to SSWA for the Swim for the Shore race occurring on August 13, 2022, at the Victoria boat launch.

Committee Reports

Water & Sewer Report – no report

- Progress Report from Water & Sewer Commission on the request to ensure that all properties are being billed properly – no updates.
- Water test results reviewed – no issues with results.
- Meeting was held with DOE to discuss required changes to have water line reassigned as potable.
- Fisherman had requested water hook up at wharf, CAO obtained approval from DFO, request granted. Billing to be set up.
- Draft application required by October if water and sewer rates are to be increased for 2023.
 - Action item – request update from Susan Williams Bulman on process for increasing water and sewer rates.

Planning Board Report – no report. Mayor Pat Smith included notes in Mayor's Report, which is attached and form part of these minutes.

CAO Report

- Development Report – CAO, FAA and previous CAO met with Derek French to review process for accepting and completing permit applications. Current checklist and process notes forwarded. It was noted that Derek will require a full legal review of new Official Plan and Bylaws to remain as DO for the village and has stated as such in a written request to council.
- Financial Update – provided, no questions.
- Activities report – CAO asked council to provide direction on bylaw enforcement. It was noted that while having an enforcement bylaw and a bylaw enforcement officer would make the process easier, there were still ways to enforce our current bylaws until this is in place Council voted in favor of pursuing some sort of enforcement. After discussion every councilor stated they wanted the bylaws enforced.

Introduction of New Business

- Election bylaw – CAO reported that the amended bylaw was prepared and ready for review.

Motion moved to have a first reading of the new Election Bylaw.

Motion moved by councillor Richard LaGrange, seconded by councillor Marly Anderson.

Motion carried unanimously (4 votes for, 0 against)

Resolution #2022-39

- Election bylaw changes approved and first reading completed. Second reading to be on August 10, 2022.
 - Action item – assign # to new bylaw prior to second reading.

Motion moved to approve the new Election Bylaw as amended to include the appropriate bylaw number and move to 2nd reading.

Motion moved by councillor Marly Anderson, seconded by councillor Eric Gilbert.

Motion carried unanimously (4 votes for, 0 against)

Resolution #2022-40

- Conflict of Interest decision – complainant was not in attendance, his written complaint was submitted for review. Councillor Marly Anderson responded. Councillor Marly Anderson then left the room and at that time council voted all in favor that there was no conflict. Councillor Marly Anderson returned to the meeting.

Motion moved to find councillor Marly Anderson not in conflict of interest in regard to Planning Board decisions surrounding potential rezoning.

Motion moved by councillor Richard LaGrange, seconded by councillor Susan Oxley.

Motion carried unanimously (3 votes for, 0 against)

Resolution #2022-41

- Replacement of CAO – CAO recommended that council consider options and have a solution in place for the CAO role by September 15, as they will be away for 3 weeks after that period and the FAA will require support. The CAO also suggested that council consider raising the rate of pay as there are no other benefits offered with the role and neighboring communities are paying significantly more.
 - Action item – draft ad for CAO position and place in newspapers asap.
 - Action item – draft letter to residents reminding of upcoming election.
- CAO asked that council consider a request from the Development Officer to access provincial building permit information so that he could complete federal building surveys on behalf of the community going forward.

Motion moved to allow Development Officer Derek French permission to access provincial building permit information in order to complete Statistics Canada Monthly Building and Demolition Permits Surveys

Motion moved by councillor Susan Oxley, seconded by councillor Marly Anderson.

Motion carried unanimously (4 votes for, 0 against)

Resolution #2022-42

- CAO reported that the funding for the summer maintenance position was extended by 3 weeks, to September 19. VBA notified.
 - Action item – provide list of office contact #'s to council.

In/Out Correspondence

None.

Public Input

- A resident asked what the bridge issue was. It was explained that winter issues led to temporary fix that now requires further action/repair.
- It was asked why Victoria Park was not being used for parking. It was explained that this could confuse the matter of the park being closed.

No further public input.

No other business discussed.

Motion to adjourn. Motion moved by councillor Eric Gilbert.

Meeting adjourned at 8:03pm.

Submitted by CAO Keith Dewar

Approved by Acting Mayor Pat Smith

Motion #	Description	Moved, Seconded	For/Against	Carried	Date of Meeting
2202-31	Motion moved that the Rural Municipality of Victoria appoint Derek French as the development officer for the municipality on a one year contract and subject to extension of contract as agreed upon by both parties.	Pat Smith, Susan Oxley	6/0	Y	June 13/22
2202-32	Motion moved to extend the number of hours to pay CAO Hilary Price through June, extending it by a further 70 hours to allow for training the new Finance and Administrative Assistant.	Jean McCardle, Pat Smith	6/0	Y	June 13/22
2022-33	Motion moved that council approves the audited Consolidated Financial Statements for 2021/22.	Richard LaGrange, Jean McCardle	6/0	Y	June 13/22
2022-34	Motion moved that Keith Dewar be appointed interim Chief Administrative Officer for the Rural Municipality of Victoria, to be effective June 20, 2022.	Eric Gilbert, Richard LaGrange	6/0	Y	June 13/22
2022-35	Motion moved that Keith Dewar replaces Hilary Price as CAO re signing authority for all Scotiabank bank accounts for the Rural Municipality of Victoria, to be effective June 20, 2022.	Richard LaGrange, Jean McCardle	6/0	Y	June 13/22
2022-36	Motion moved that council approve the employment contract for Keith Dewar for the term beginning Monday, June 20, 2022 and ending Wednesday, November 30, 2022.	Eric Gilbert, Susan Oxley	6/0	Y	June 13/22
2022-37	Motion moved that councilor Marly Anderson be added to signing authority for general bank account.	Jean McCardle, Susan Oxley	5/0	Y	July 11/22
2022-38	Motion moved to remove Community Hall Energy Retrofit and Visitor Parking Lot from CCBF projects.	Eric Gilbert, Susan Oxley	4/0	Y	August 8/22
2022-39	Motion moved to have a first reading of the new Election Bylaw.	Richard LaGrange, Marly Anderson	4/0	Y	August 8/22
2022-40	Motion moved to accept the new Election Bylaw as amended and move to 2nd reading.	Marly Anderson, Eric Gilbert	4/0	Y	August 8/22
2022-41	Motion moved to find councillor Marly Anderson not in conflict of interest in regards to Planning Board decisions surrounding potential rezoning.	Richard LaGrange, Susan Oxley	3/0	Y	August 8/22
2022-42	Motion moved to allow Development Officer Derek French to complete federal building surveys on behalf of the municipality	Susan Oxley, Marly Anderson	4/0	Y	August 8/22
2022-43	Motion moved to have a second reading of Election Bylaw #2022-01.	Eric Gilbert, Jean McCardle	4/0	Y	August 10/22
2022-44	Motion moved to approve Election Bylaw #2022-01.	Eric Gilbert, Susan Oxley	4/0	Y	August 10/22
2022-45	Motion moved to adopt Election Bylaw #2022-01.	Eric Gilbert, Jean McCardle	4/0	Y	August 10/22

Item	Date Action Created	Complete	Date Action Completed	Notes
Action item – send quote with total for damages to driver responsible for wharf damage, with options for payment.	June 13/22			Start with getting a quote from a carpenter - Hilary to look at Coles reports to see if costs/builder is noted. June 30 - spoke to Gaudette's Transit Mix, they can provide quote, must email request. Sent July 4. July 15 - Gaudette's says they are working on quote. August 10 - sent email requesting update. Aug 22 - left a message for admin Connie to provide an update. Aug 24 - Connie requested a call back, no answer, not able to leave a message. Aug 25 - Connie provided update, they are still waiting on a 3rd party company for information before being able to complete quote. Sept. 7 - Quote received.
Request 4 angle parking signs for along causeway.	June 22/22			June 25 - left a message at transportation department. June 27 - left a message at transportation department. July 5 - Keisha at transp. Said she'd forward my request to correct person. July 13 - reception at transp. Depart. Said to call Allen Aitken, 902-368-5006. July 14 - Minister Fox said to call Trevor Paynter 888-8274. July 28 - Email sent to Trevor Paynter, he will look into. Aug 8 - Coucillor Eric Gilbert obtained quote to have signs created for village. Aug 9 - Sent email to Trevor Paynter requesting update on whether province can supply. Aug 22 - asked for input on purchasing signs instead of waiting for province to respond. Approved to order new ones. Eric Gilbert agreed to manage ordering and hanging of signs.
Send financial statements to minister	July 11/22			July 14 - Requested info from Hilary, or as per Keith, ask Danny Jenkins who to send to. July 15 - emailed Susan Bulman to request info/confirmation on what to send. Aug 10 - email sent to CAO and bookkeeper requesting assistance with what to send. Aug 11 - as per Keith, no rush, MFIR form not completed by province. Sept. 7 - form received.
Request "Park Closed - Use At Own Risk" signage for Victoria park, and also something similar for seawall	July 11/22			July 13 - requested info from transportation department, told to call Allen Aitken 902-368-5006. July 28 - email sent to Trevor Paynter, he will look into. Aug 8 - Coucillor Eric Gilbert obtained quote to have signs created for village. Aug 9 - Sent email to Trevor Paynter requesting update on whether province can supply. Aug 22 - asked for input on purchasing signs instead of waiting for province to respond. Approved to order new ones. Eric Gilbert agreed to manage ordering and hanging of signs.
Draft ad for CAO position and place in newspapers asap.	August 8/22			Keith
Draft letter to residents reminding of upcoming election.	August 8/22			Keith
Prepare and submit paperwork to remove identified projects from CCBF funding.	August 8/22			Paperwork prepared August 31, 2022, MCEG files updated to remove projects.
Action item - FD payments not matching with what was reported, check with province if fire department numbers can be retrodated, with retro pay. Resulting action item - Compare property tax numbers to properties being reported on fire dues reports for 2021 and 2022. Monies being paid to municipality are smaller than dues report, gov't. rep says it's because property numbers must not be correct on fire dues report, check tax rolls.	June 22/22			June 22 - left a message with Sally Ferguson requesting verification of submission, and explanation of payments received thus far. July 5 - left a second message for Sally Ferguson. July 15 - Sally left a message that she'd call back the following week, however, I was on vacation that week. No voice mail was left by Sally during that time. Aug 10 - left voice mail #4 for Sally. No alternative number or email listed not sure who else to contact. Aug 22 - As per Sally Ferguson, monies being sent are based on rates provided and # of properties as per tax rolls. Review of properties being reported is needed, as it doesn't match up with the number of properties in provincial records. New action item created. Aug 24 - tax roll categories match with what was reported to province. Left a message with Sally Ferguson stating there is still an issue, requested assistance in rectifying monies being received. August 31 - sent email to Sally Ferguson as follow up to voice mail, cc'd CAO and Mayor.
Send most recent MRSB report to residents	August 8/22	Y	Sept 01/22	Keith, with comments?
Request update from Susan Williams Bulman on process for increasing water and sewer rates.	August 8/22	Y	August 10/22	Aug 10 - email sent by Keith asking for update. August 31 - another email sent requesting update.
Provide list of office contact #'s to council	August 8/22	Y	August 10/22	Complete
Assign # to new bylaw prior to second reading	August 8/22	Y	August 9/22	Complete, #2202-01 assigned
Send letter to community regarding racoons and dogs off leash	July 11/22	Y	August 4/22	Keith
send letter to Brenda Boudrea acknowledging receipt of letter re racoons	July 11/22	Y	August 4/22	Keith
Action item – CAO to provide draft of MSS to councillors by Jun 14/22.	June 13/22	Y	June 14/22	Complete
Action item – Notify residents of Jun 22 meeting to review MSS draft.	June 13/22	Y	June 14/22	Complete
Action item – send a letter to Women's Institute directing them back to the province for direction and assistance.	June 13/22	Y	June 24/22	Approved by Keith Dewar and Eric Gilbert, Mailed via Canada post
Action item – send a letter to property owner making them aware of complaint.	June 13/22	Y	June 21/22	Approved by Keith Dewar, Mailed via Canada post
Action item – council recommends that the Water & Sewer Commission review that properties are being billed properly, based on residential/business status.	June 13/22	Y*	June 22/22	Working in minutes updated to move action to W&S Commission, however, *reviewed billing with Hilary, partial review occurs when property taxes come in (list comparison). Action item - discuss with province the Halibut PEI account - they don't fit in any one category, how to bill?
Action item - prepare for Planning board public meeting (June 27/22) & send out appropriate letters.	June 13/22	Y	June 20 & 21/22	Hilary sent letters. **Meeting rescheduled for July 6/22, ads placed in Guardian
Action item – make businesses aware that municipality will provide bathroom funding (provided by EDA grant), until August 26, 2022. Funding required @ 40hrs/week, @ \$15.50/hr, to keep washrooms open past noted date. Does business assoc. want to contribute?	June 13/22	Y	June 22/22	June 22 - Spoke to Michael Stanley, he confirmed they will likely want to pay to keep the washrooms opened and serviced. He will be in touch with the end date they would like to extend to (wants to be open for Savour Victoria).
Action item – contact Bell to find out if improvements to old phone booth are allowed.	June 13/22	Y	July 5/22	July 5 - Bell stated they would come remove the booth. Update sent to Trainor's. They responded that they want to do something with the booth, not remove it. Suggested they get permission from Bell directly as Bell owns the booth. June 22 - Called General Inquiries: 1 888 214-7896, directed to 1-888-248-2260, hung up after 30 minutes on hold
Action item - follow up with Allen Marshall on Lighthouse ramp repairs	June 13/22	Y	June 27/22	Ramp repairs complete and invoiced
Action item – ask Susan Bulman about discrepancy in fire dues entry amount. Resulting action item - check with province if numbers can be retrodated, with retro pay.	June 13/22	Y	June 22/22	It appears that updated amounts for dues were not submitted to province (?), resulting action item created to check for retro pay.

Action item – Mayor Keith Dewar requested that CAO send a copy of this year's AER report to council members	June 13/22	Y	?	Completed by Hilary
Email Brenda Wedge - ask if MRSB can facilitate workshop to assist with MSS decisions.	July 11/22	Y	July 17/22	CAO will give prior notice of request, to be requested at MRSB meeting.
Forward "Carry the Torch" email to community as an FYI	July 11/22	Y	July 14/22	Complete
Send email to Roberta McQueen offering community support for being included on bus route, clarifying there are no resources to assist.	July 11/22	Y	July 14/22	Complete
Add Marly Anderson to signing authority for general accounts, for emergency purposes	July 11/22	Y	July 14/22	July 14 - All signatures obtained, docs forwarded to Scotiabank

Acting Mayor's Report - September 2022

Your present council has approximately two months left to serve before the provincial municipal elections to be held on November 7, 2022. The RMV will need a mayor and six councilors to form the new council which will serve for the next four years. It is time for all residents to consider participating in the future development of their community by serving on council. Having a strong and committed council will serve the municipality well regardless of the challenges that lie ahead. If you have any questions regarding the role of a councilor or mayor please reach out to any one of us.

On Thursday September 15 council members will participate in a session lead by Wendy Drake, a facilitator with MRSB. The goal for this session is to further discuss the key findings of the July 2022 Sustainability Study and to provide council members an opportunity to come together to share their thoughts safely and sincerely. Hopefully this will result in mapping out the next steps and process for making important decisions on behalf of the RMV. Once this has occurred, Council will then have a public meeting to discuss the content and recommendations in the report, consider what further engagement and consultation is required with residents and agree on the preferred actions to be taken.

Finally our most pressing task is the replacement of our temporary CAO. This is a challenge we are sharing with many communities and we may need to 'think out of the box' to solve this one.

Planning Board Report - September 2022

Planning Board held a meeting on September 7. Member voted to recommend the proposed zoning changes to the current draft of the Official Plan and Zoning and Subdivision Control Bylaw. They also voted to recommend having a legal review of the draft Plan and Bylaw. Our Development Officer, Derek French, informed us he would not be able to administer the new plan in his role as DO without a legal review.

RURAL MUNICIPALITY OF VICTORIA - PLANNING DECISIONS
CALENDAR JANUARY 1, 2022 - DECEMBER 31, 2022

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>PID #</u>	<u>DATE OF APPLICATION</u>	<u>APPROVAL/DENIAL</u>
V-21-13	G.&P. Ijsselstein	8 Main Street	Change of use on front portion of building 25'x13' (first storey) to be an artist and handicraft studio	207589	25/02/2022	Approved
V-22-01	Barbara Nymark	29 Main Street	Replace deck with a 10'x16' enclosed deck with a roof	207886	22/04/2022	Approved
V-20-04	David MacLeod	15 Ravis Beach Lane	Frame two storey dwelling unit	1063726	28/06/2022	Approved
V-22-02	Russ & Lee Bryden; Ann;	Lots 02-A & 02-B	Boundary adjustment	496331/1088327	10/03/2022	In Progress
V-22-03	Tom & Pam Wright	4 Jude Street	Build a fence	1045988	08/07/2022	Approved

CAO's Report to Council September 2022

Marsha and I continue to negotiate our way through how we manage the daily routine of the Municipality. She has started the process of taking over the responsibilities for our accounting and financial reporting. This transition should be completed by the end of the month as planned. You will see the results of our work over time.

Here are some of the more significant activities I have participated in since my last report:

- Various meetings with the Mayor, our Water & Sewer Operator (WSO), Municipal Elections Officer and our Finance and Administrative Assistant to discuss operational matters and improving how we do our work.
- Various communications with residents asking questions related to possible development applications.
- Attended a meeting requested by Amar with Council members who were able to attend where they reviewed their corporate history as well as their plans for potential future development in Victoria and on PEI.
- Participated in a briefing with MRSB with the Mayor to assist MRSB in preparation for the facilitation of a discussion with Council on the analysis and findings in their review.
- Working with the Chair of the Water and Sewer Commission on resolving the significant increase in the estimated costs for addressing the concerns around the sewer infrastructure on the wharf and addressing the potable water issues related to repairs made on the water line on the causeway last January.
- The RMV received a number of complaints over the last month as follows: 2 related to parking, 1 related to traffic, 4 related to the noise and smell from one of the restaurants and 1 related to the cleanliness of our washrooms. I have either dealt with them or they are still in the follow up stage.

Decisions items

- The decision items are contained in other sections of the agenda.

If you have any questions, suggestions or concerns please pass them on so they can be addressed by the CAO or considered by Council.

Respectfully submitted

Keith Dewar, Interim Chief Administrative Officer

fasdATLANTIC

To whom it may concern:

August 2022

fasdNL is a pan-provincial organization working to educate, provide supports and resources, and raise awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada.

fasdNL is currently leading a three-year FASD prevention, awareness, training, and collaborative action project in the four Atlantic provinces.

FASD is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their full potential. Each individual with FASD is unique and has areas of both strengths and challenges.

September 9th marks international FASD day. This day is recognized around the world and is intended to build awareness about the condition and surrounding stigma within communities, organizations and governments.

As part of our FASD initiatives across Atlantic Canada, we are asking communities, municipalities and cities to proclaim the month of September, 2022 to be FASD Awareness Month. We ask you to join us as we put 'FASD on the Map'. Visit our website or social page to learn more about this initiative.

We encourage you to learn more about our organization and activities and get involved by visiting www.fasdnl.ca or visiting us on Facebook, Twitter, and Instagram: @fasdnl.

Katharine Dunbar Winsor

Executive Director, fasdNL

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fasd NL

Proclamation

Fetal Alcohol Spectrum Disorder (FASD) Awareness Week September 2022

WHEREAS: Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their full potential. Each individual with FASD is unique and has areas of both strengths and challenges.

WHEREAS: fasdNL is a pan-provincial organization that educates, provides supports and resources, and raises awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada; and

WHEREAS: fasdNL is leading a three-year FASD prevention, awareness, training, and collaborative action project in the four Atlantic provinces; and

WHEREAS: FASD Awareness week is devoted to raising awareness of fetal alcohol spectrum disorder (FASD) to improve prevention of FASD and diagnosis and support for individuals with FASD and broad public awareness helps to put FASD the 'map'; and

THEREFORE: I, Job Title, Name, do hereby proclaim the month of September, 2022 to be FASD Awareness Month, as cause/issue/special occasion etc. in the Name of City/Town.

Signed at City/Town Hall, City/Town, Province on this DAY day of MONTH, 2022.

Job Title, Name



Breaking Barriers Together Association

dleboulch@shaw.ca <dleboulch@shaw.ca>

Thu, Aug 18, 2022 at 4:30 PM

To: admin@communityofcrapaud.com, darlingtonmunicipality@gmail.com, cao.rmek@gmail.com, dave.pizio@pei.sympatico.ca, communityofhampshire@gmail.com, council@communityofhazelbrook.com, admin.hunter.river@gmail.com, KingstonCAOpei@gmail.com, communityofkinkora@eastlink.ca, communityofinkletter@gmail.com, admin@lot11andarea.org, communityofmalpequebay@gmail.com, admin@miltonvalepark.com, miminegash1968@gmail.com, communityofmiscouche@pei.aibn.com, morellcommunity@eastlink.ca, mountstewart@eastlink.ca, villageofmurrayharbour@outlook.com, municipalityofmurrayriver@gmail.com, administrator@northshorepei.ca, northportcouncil@gmail.com, resortmunicipal@eastlink.ca, peggykilbride@yahoo.ca, rmofsouriswest@gmail.com, stfelixpei@gmail.com, stlouismunicipality@gmail.com, municipalityofstnicholas@gmail.com, stpeters@eastlink.ca, rmoftynevalley@gmail.com, admin@communityofunionroadpei.com, victoriamunicipalitypei@gmail.com, communityofwarrengrove@gmail.com, office@wellingtonpei.ca, admin@westriverpe.ca, caoyorkpei@gmail.com

Good afternoon,

My name is Deb Le Boulch and I am part of a group called Breaking Barriers Together Association. We are sending our letter to various groups across the country with the hope of making positive changes. Please see attached letter which introduces ourselves and explains what we are doing. We would like to thank you for taking the time to read it.

Yours sincerely,

Deb Le Boulch

Breaking Barriers Together Association

 **Basic BBGT letter.docx**
66K



Breaking Barriers Together Association

www.breakingbarrierstogetherassociation.com

To: Various Municipalities in Prince Edward Island:

Date: August 18, 2022

To Whom It May Concern,

As members of the Breaking Barriers Together Association, we would like to thank you for taking the time to read our letter and we would like to introduce ourselves.

We are a group of former employees of Canada's Royal Canadian Mounted Police who have formed a not-for-profit association to lobby Canadians to push for large-scale change in the operation and structure of our national police force and military.

As you are aware, both the RCMP and Canadian Military have been plagued for decades with serious, often criminal, allegations of internal misconduct and abuse. These problems are always said to be "cultural" issues that the government claims to be working on.

This type of behaviour however, was sponsored by the Government of the Day, in the 1950's - 1990s, with internal purging of employees of the Canadian Government, National Defence and the Royal Canadian Mounted Police, known as the "Purge". Hundreds of employees, from many departments were fired, interrogated, for being LGBTQ. A class action also followed in recent years as many as over 750 persons were involved.

As victims of this systemic abuse, we have joined together with the goal of letting Canadians know just how little has been done to address this issue which is pushing some officers and staff to suicide. By showing the seriousness of this issue, we believe it can become a voting issue for Canadians and that will push those in power to make the changes that have been recommended for years but have consistently been ignored.

In 2012, a group of women who had been sexually harassed, raped and abused within the RCMP came together and filed a class action law suit against the RCMP and federal government. More and more came forward with very disturbing and serious allegations. After 4 years in court, arguing for



certification of our case, the federal government offered a settlement to the victims. Over 3200 women came forward which was triple the predictions of our lawyers, who suspected it may grow to 1000.

That shows how serious the problems within the force were and continue to be. Our case ended in 2016 with a national public apology, a financial settlement of more than \$125 million and commitments to change the force. To date, absolutely nothing has been done. We hear from current victims quite often and we know that neither the 3200 victims, the national apology, the settlement paid nor the promise to do better mattered enough to the government to warrant the political will to change. Promises and recommendations have been ignored, and the abuse continues.

The vast majority of the RCMP consists of honest, hard working, ethical humans who have sworn an oath to uphold the law and serve their communities. In the Communities where the RCMP are contracted to serve, municipal employees in that detachment deserve a harassment free workplace in all aspects. If there is no recourse available to those Municipal Employees, the RCMP has failed them as well as their own employees. The municipal employees deserve as much protection as do RCMP/PSEs and Civilian Members. If anything, there is no record of voices from these employees and how they have been affected by the lack of responsibility by the RCMP. It is time that these employees be recognized as part of the change. This involves many of us, from Current Members, Civilian Employees, Public Service Employees, Municipal Employees and other support staff. From non union to union members who have been excluded from many of the lawsuits. It affects us all, families, neighbours and friends.

From our 2012 law suit, 2 other large class actions were launched. One for those who suffered systemic internal racism and another for generalized harassment and bullying which is expected to be in excess of \$1.2 billion in costs. Many officers and staff have filed their own law suits and had them settled in their favour, adding to the vast amount of Canadian taxpayer dollars being spent to pay out for RCMP misconduct.

It is interesting to note, that when these cases are filed, we (the plaintiffs/ victims) pay our legal expenses out of a portion of our settlement. The RCMP and government have every dollar of their side of the litigation paid for by the Department of Justice. They can keep cases in the courts for years at the expense of taxpayers. We need your help to change that.

In recent days, we have seen the story of sexual misconduct in Canada's hockey association. The response has been rapid with funding cuts, sponsorships halted and immediate questions from the Minister of Sport demanding answers and requesting that if those who have the power to address and change this continue to do nothing, then get out and let people who can change the situation take over. We wonder why the Minister of Public safety has never taken a similar stance in support of RCMP abuse victims. We ask questions but get no answers. That is where you can help.



The Canadian government has known of the problems in the RCMP for decades and have paid millions of dollars on numerous studies to be completed by experts and scholars. There have been at least 17 of these studies done on misconduct. EVERY SINGLE STUDY EVER COMPLETED BY THESE EXPERTS HAVE RECOMMENDED ONE THING CONSISTENTLY. THAT IS THE CREATION OF AN INDEPENDENT BODY OF INVESTIGATION AND OVERSIGHT TO DEAL WITH MISCONDUCT BECAUSE THE RCMP HAS FAILED MISERABLY TO ADDRESS THIS ISSUE ON THEIR OWN.

Breaking Barriers Together are reaching out to all of the groups and individuals that may be unaware of just how bad things are in our national police force and military and we want to see how our problem is indirectly yours also. You can make change with your help. We have a simple ask thing to ask of you.

Earlier this year, we saw the introduction of Bill C-20 which will begin the creation of independent oversight, but it's not done yet. The Bill will be revisited this fall and we want to ensure Canadians are on board to pressure the government for them to see the importance of this Bill passing.

<https://www.parl.ca/legisinfo/en/bill/44-1/c-20>

Read about the troubles in the RCMP and tell others to do the same. Get your small community or family involved in getting to know the issue.

https://www.callkleinlawyers.com/wp-content/uploads/2020/12/RCMP_Final-Report_Broken-Dreams.pdf

Sign our petition to get new legislation creating the independent body passed through parliament.

<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-4030>

Write your MP. We will be uploading a program shortly where you will be able to go to our web site and have a letter forwarded to your MP simply by entering a postal code.

On September 14, at 12:30 Eastern time, we will be hosting a Breaking Barriers Together meeting via zoom with our group all across Canada to plan our next steps and invite those who want to help us to unite. This meeting will be done in collaboration with Olivia Chow and the Institute for Change Leaders at Toronto Metropolitan University.



Please let us know if you would like an invite to the meeting and we will have the link sent to you.

Yours sincerely,

Deb Le Boulch

Breaking Barriers Together Association



PEI Harm Reduction Services

Lori Mayne <lmayne@fpeim.ca>

Mon, Aug 29, 2022 at 10:58 AM

To: Anne Harnesk <office@murrayharbour.ca>, Bev Shaw <olearyadm@eastlink.ca>, Bob Brooks <ruralmunicipalityofbelfast@gmail.com>, Brenda MacDonald <resortmunicipal@eastlink.ca>, Chancey Gaudette <chancey@townoftignish.ca>, Chris Greencorn <cgreencorn1@live.ca>, Christine Watts <mountstewart@eastlink.ca>, Debby MacKinnon <stpeters@eastlink.ca>, Diane MacDonald <mrvilleage@bellaliant.net>, Donna Thomson <donna@townofalberton.ca>, Geoff Baker <townmanager@townofkensington.com>, Imelda Arsenault <office@wellingtonpei.ca>, Jennifer Phelan <morellcommunity@eastlink.ca>, Jeremy Crosby <jcrosby@townofstratford.ca>, Jill Walsh <jwalsh@threeriverspei.com>, "Jim Wentzell (acting)" <bcadmin@borden-carleton.ca>, Joanne Smith <jsmith.northrustico@gmail.com>, Jolene Millar <centralprince@outlook.com>, Julia Smith Cameron <caobreadalbane@gmail.com>, Julie McMurrer <jmcmurrer@fpeim.ca>, Kevin Coady <kcoady@cornwallpe.ca>, Kristina Ellis <rmoftynevalley@gmail.com>, Laala Jahanshahloo <admin@westriverpe.ca>, Lisa Smith <admin@lot11andarea.org>, Margaret Andrade <victoriamunicipalitypei@gmail.com>, Maureen Cudmore <mecbrackley@gmail.com>, Michelle Perry <communityofinkletter@gmail.com>, Michelle Perry <communityofmiscouche@pei.aibn.com>, Nicole DesRoches <crapaudadmin@pei.aibn.com>, Nicole Desroches <office@bedequeandarea.ca>, Peggy Kilbride <peggykilbride@yahoo.ca>, Peter Kelly <pkelly@charlottetown.ca>, Pierre Arsenault <ABVillage@bellaliant.com>, Rob Philpott <rob.philpott@city.summerside.pe.ca>, Ruth Copeland <council@communityofhazelbrook.com>, Sarah Weeks <admin.hunter.river@gmail.com>, Satyajit Sen <ssen@fpeim.ca>, Shari MacDonald <admin@miltonvalepark.com>, Shelley LaVie <smlavie@sourispei.com>, Sonya Martin <CAO.RMEK@bellaliant.com>, Stephanie Moase <administrator@northshorepei.ca>, Tina Harvey <communityofkinkora@eastlink.ca>, Tony Carroll <communityofwarrengrove@gmail.com>

Good morning,

First, I would like to introduce myself. I have recently taken on the role of Communications and Member Services Officer, and I hope to have the chance to chat or meet with you in the coming months.

In addition, the PEI Department of Health and Wellness has asked the Federation to help inform municipalities of harm reduction services available across PEI. I have attached a one-pager of information, which can also be publicly posted in your municipality.

The Province is also offering municipalities and organizations community drop boxes. Shawn Martin, Harm Reduction Coordinator, is the contact for more information on both the services and drop boxes. He can be reached at sxmartin@gov.pe.ca or (902) 218-1692.

If you have any questions, do not hesitate to contact me.

Best,

Lori

Lori Mayne

Communications and Member Services Officer

Federation of PEI Municipalities



1 Kirkdale Road

Charlottetown PE C1E 1R3

Tel: (902) 566-1493

Fax: (902) 566-2880



 **FPEIM Email Harm Reduction Services.pdf**
119K



RE: Harm Reduction Services and Supports in PEI

To our Municipal Partners,

The PEI Department of Health and Wellness would like to share information with Municipalities on Harm Reduction Services and Supports in PEI.

In Canada and PEI, drug related overdoses are on the rise. This is driven largely by fentanyl, which has made the illicit drug supply more toxic. Working alongside treatment and prevention, harm reduction saves lives and helps build healthy and safe communities. The PEI Department of Health and Wellness is developing new [Harm Reduction Services and Supports](#) across PEI. This is in addition to currently available services such as [free naloxone kits](#) and the [Needle Exchange Program](#).

Supervised consumption is an effective, evidence-based harm reduction service proven to save lives and promote both public health and public safety. To that end, an Overdose Prevention Site is being developed in the capital region. For rural and suburban communities, phone-based overdose response services are currently available to all Islanders.

The [National Overdose Response Service](#) (NORS) and the [Brave App](#) are phone-based overdose response services. Both NORS (a phone line) and Brave (a phone app) connect people to trained peers and staff so that they are less likely to use drugs alone – which is a significant risk factor for overdose deaths. If a caller becomes unresponsive, then a safety plan is activated so the person can receive emergency assistance. Both services are accessible 24/7 and are free, confidential and non-judgmental.

For more information on NORS and Brave and other Harm Reduction Services and Supports, please contact Shawn Martin, Harm Reduction Coordinator, at sxmartin@gov.pe.ca / 902-218-1692.

Thank you,

Shawn Martin MSW, RSW
Harm Reduction Coordinator
PEI Chief Public Health Office

Harm Reduction Services and Supports: <https://www.princeedwardisland.ca/en/information/health-and-wellness/harm-reduction-services-and-supports>

National Overdose Response Service: <https://www.nors.ca/about>

Brave App: <https://www.brave.coop/app>

August 11, 2022



Re: Update RFP 5910

1 message

Krunal Patel <patel.crapaud@gmail.com>

Mon, Sep 5, 2022 at 10:51 PM

To: Heather Rossiter <heatherrossiter@liquorpei.com>

Cc: Jamie Fox <jdfoxminister@gov.pe.ca>, mvmlaneminister@gov.pe.ca, officialtrustee@communityofcrapaud.com, victoriamunicipalitypei@gmail.com, infopei@liquor.pei.com, DeptWECO@gov.pe.ca, edandmarionm@pei.sympatico.ca

Krunal Patel

Harvey's General Store

Crapaud, PE C0A 1J0

5910 Crapaud, DeSable or Hampton 102524 PEI Inc.

September 5, 2022

Heather Rossiter

Director of Corporate Affairs and Regulatory Services

PEI Liquor/PEI Cannabis

I am responding to the refusal of a Retail Liquor License for my retail business in Crapaud, Harvey's General Store. With a score of 74.83, I marginally missed the 75 score required for obtaining a license.

As you are aware I purchased the business several years ago, and have since been making upgrades and renovations for the improvement of the sales outcomes and services. I also applied for a Retail Liquor License.

After several inspections by representatives of the PEI Liquor Board, I was assured the renovations made to accommodate space/sales were adequate. I was of the opinion I had met all the requirements, but did say if there were any other necessary changes, I would be more than willing to comply.

My application included hundreds of community signatures on a supporting petition, support letters from the Municipalities of both Crapaud and Victoria, and numerous other organizations from the south shore area, including the South Shore Chamber of Commerce. Municipalities in Prince Edward Island are struggling to maintain business entities, which do not just supply services, but also much needed jobs. It also helps attract new families to the area and support retiring seniors. Crapaud has lost several Gas stations over the years, restaurants, and will now be losing the Scotia Bank.

The intersection in Crapaud from Highway 1 onto Route 13 is an integral section for Tourists travelling to Charlottetown and especially to and from Cavendish. It connects from Highway 1

directly to Victoria by the Sea.

In your letter, it appears there are only several actual concerns, that, as indicated above, I would be more than willing to address. Unfortunately, the application was rejected without that opportunity.

- *Will require significant renovations to offer chilled products* (we already have a walk in cooler and open/display coolers. Expansion is a possibility)
- *Loading could prove challenging for receiving orders –tight area for delivery track* (we have a delivery door than many trucks use to supply product. I could look at accommodating any suggested changes)
- *Limited parking spaces with additional on street spots however less available with snow and also less safe. Challenge to accommodate both parked vehicles and delivery trucks at the same time.* (possible access on municipal property across the road)
- *Operator has owned business for two years and unable to provide three year financials requested.* (can access third year from previous owner's data)
- *Consumer floor area will also require work* (unsure what the issue is)

These are ALL issues that I can address to your satisfaction. I am upset, as are those that supported this initiative, as to the limited consultation received prior to be rejected. Including the apparent lack of consultation with our MLA, Jamie Fox who is also Minister for Municipalities, and Mark McLane, Minister of Finance. I question the 74.83 assessment without further follow-up to address concerns you may have had. It is also upsetting that in publicizing the award to C&T Convenience "in Crapaud" when it is actually in an unincorporated area, and NOT in the list of municipalities, including Crapaud, awarded the licenses.

We all hope you will reconsider your decision, and support revitalization in rural municipalities, and tourism in this area.

I look forward to your reply.

Regards

Krunal Patel

On Sep 1, 2022, at 2:10 PM, Heather Rossiter <heatherrossiter@liquorpei.com> wrote:

Hello Krunal,

My apologies for the delay in reply to this email and thank you for following up by phone today.

Please find details below from the review of your response to Request for Proposals 5910 - Liquor Agency Appointment for Crapaud, DeSable or Hampton.

**5910 Crapaud, DeSable or Hampton
102524 PEI Inc.**

Score 74.83

Notes:

- Location in business area, just off the main highway.
- Directional signage would assist to find this as location.
- Variety of products for sale in an established convenience store business.
- New metal roof in recent years.
- Will require significant renovations to offer chilled products.
- Main storage space is limited but access to other levels or premises is available.
- Loading could prove challenging for receiving orders – tight area for delivery track.
- Limited parking spaces with additional on street spots however less available with snow and also less safe. Challenge to accommodate both parked vehicles and delivery trucks at the same time.
- Wheelchair ramp already in place.
- Operator has owned business for two years and unable to provide three years financials requested.
- Consumer floor area will also require work.
- Appears challenging to restrict access on no sell days.
- Community supports the addition of this new offering.
- Operator has keen interest in new business offering.

Thank you...Heather

Heather Rossiter, MBA (she/her)

Director of Corporate Affairs and Regulatory Services

PEI Liquor | PEI Cannabis

p: [902-368-5841](tel:902-368-5841)

a: [3 Garfield St., Charlottetown, PE](#)

w: www.liquorpei.com



>>> Krunal Patel <patel.crapaud@gmail.com> 2022-08-30 12:28 PM >>>

Hi Heather,

Thank you for your email.

If you don't mind, Can I please know reason why my response has not been accepted just for the future purpose.

Thanks,
Krunal

On Aug 30, 2022, at 12:03 PM, Heather Rossiter <heatherrossiter@liquorpei.com> wrote:

Hello Krunal,

Please find correspondence regarding the decision on RFP 5910 sent on behalf of Quentin Bevan, Chairman, PEI Liquor Control Commission.

This is scanned copy, the original will follow by mail.

Thank you for your interest in this process.

Kind regards, Heather

Heather Rossiter, MBA (she/her)

Director of Corporate Affairs and Regulatory Services

PEI Liquor | PEI Cannabis

p: [902-368-5841](tel:902-368-5841)

a: [3 Garfield St., Charlottetown, PE](#)

w: www.liquorpei.com



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<RFP 5910 Crapaud DeSable Hampton KPatel scanned.pdf>

Caution External Email - Do not click links or open attachments unless you recognize the sender.



September 7, 2022

Mr. Krunal Patel
Harvey's General Store
Crapaud, PE COA 1J0
patel.crapaud@gmail.com

RE: RFP 5910 – Liquor Agency Appointment for Crapaud, DeSable or Hampton

Dear Krunal,

I am writing to acknowledge receipt of your correspondence of September 5, 2022 in which you request that the decision for the Request for Proposals (RFP) #5910 – Liquor Agency Appointment for Crapaud, DeSable or Hampton be reviewed. While the PEI Liquor Control Commission's decision is final and binding, as noted in Section 4.2 of the RFP, as well as Section 12(2) of the Liquor Agency Regulations, we feel it is important to address the concerns you have outlined in your letter.

The purpose of issuing a Request for Proposals (RFP) is to provide an impartial method for soliciting applications. Selection criteria developed for this RFP provided a fair and open method of determining Liquor Agency appointments. This includes certain minimum requirements and unfortunately the application process does not allow for further discussion once a proposal submission has been received.

The Rating System found in Section 4 of the RFP identifies how an applicant's response is evaluated and the weight associated with those details. As you will see, the total score is out of 100 marks and a mark of 75 is not required to be eligible for consideration of receiving the appointment awarded through this process.

While we appreciate and recognize that the community is supportive of your application, the Request for Proposals was issued to establish only one Liquor Agency in one of three possible communities which included Crapaud, DeSable or Hampton.

Following the RFP review process, the confirmation of the successful recipient for each RFP was provided for posting to the Government Procurement and Tenders website. The details for RFP #5910 – Liquor Agency Appointment for Crapaud, DeSable or Hampton can be found at the following link: <https://www.princeedwardisland.ca/en/tender/peig-5910> and notes the vendor to be in DeSable. These details were also provided as part of media requests for information.

Again, we want to stress that we appreciate your application, commitment and desire to bring new services to your community. We wish you all the best moving forward and thank you for your interest in this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Rossiter". The signature is cursive and somewhat stylized, with a large initial "H" and "R".

Heather Rossiter
Director of Corporate Affairs and Regulatory Services
heatherrossiter@liquorpei.com
(902)368-5841



Fisheries and
Communities

Pêches et
Communautés



Office of the Minister
548 Main Street
PO Box 1180, Montague
Prince Edward Island
Canada C0A 1R0

Bureau du ministre
548, rue Main
C.P. 1180, Montague
Île-du-Prince-Édouard
Canada C0A 1R0

August 22, 2022

Pat Stunden Smith, Mayor
Rural Municipality of Victoria
730 Victoria Road
Victoria, PE C0A 2G0

RE: Municipal Administrative Support Program

Dear Mayor Smith:

As announced earlier this year, the Department of Fisheries and Communities is pleased to introduce a new financial support initiative called the Municipal Administrative Support Program (MASP). The program provides financial assistance to small, rural municipalities to help them comply with the administrative requirements in the *Municipal Governance Act* (MGA).

I am pleased to invite the Rural Municipality of Victoria to participate in the Municipal Administrative Support Program, which includes funding of up to \$15,000 to put towards costs such as audit expenses, liability insurance, paying the CAO, and covering the municipal office and municipal election expenses.

For more information and to confirm your participation in the Municipal Administrative Support Program, please reach to the staff at the Municipal Affairs office at 902-620-3558 or municipalaffairs@gov.pe.ca.

Sincerely,



Jamie Fox, Minister
Department of Fisheries and Communities

cc. Keith Dewar, CAO