

RURAL MUNICIPALITY OF VICTORIA  
WATER & SEWER MEETING AGENDA  
TUESDAY, JULY 18, 2023  
3:30PM – OLD SCHOOL  
730 VICTORIA RD, VICTORIA

Committee members:

Chair, Councillor Jamie-Lee Brown  
Vice-Chair, Councillor Shelley Trainor  
Committee Members Pat Smith, Hilary Price

Staff: CAO Anna Keenan

1. Call to Order

2. Approval of Agenda

3. Declaration of Conflict of Interest

4. Approval of Minutes

- a. W&S Commission meeting March 23, 2023 - [Draft minutes available on RMV website](#)

5 Public Presentations – None

6. Business Arising from Minutes

- a. Causeway project - review and motion to approve the Island Coastal bid on the tender for the Causeway Watermain project.
- b. Review and motion to approve Annual Financial Statements report to IRAC and to Council.
- c. Scheduling a tour of the town's W&S facilities for Commission members, with our operator
- d. Generators for Water supply and Wastewater treatment - update on process
- e. Wharf project - update on process

7. New Business - None

**Adjournment**

**Accepting Island Coastal's bid  
on the Causeway watermain  
replacement project**

**Meeting Date** 18 July 2023

**Status:** [ ] ▾

**Motion type:** Financial ▾

\_\_ in favour, \_\_ against

**Declared conflicts:**

**Abstentions or other notes:**

**Moved by Commissioner** \_\_\_\_\_

**Seconded by Commissioner** \_\_\_\_\_

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**WHEREAS** Stantec completed their engineering work on the Causeway Watermain project, on behalf of the W&S Commission, and the Municipality secured all required permits, and that Stantec therefore put out [a Tender notice](#) that was open for bids between June 15 and June 29, 2023.

**WHEREAS** a single bid (see attachment) was received from Island Coastal, for a total cost of \$89,360+HST, attesting that the work can be completed within a window of 17 days, and this amount is within the \$155,000 Capital budget that Council had reserved for the Causeway project.

**WHEREAS** the bid from Island Coastal bears the recommendation of the Stantec engineers who work for the municipality

**BE IT RESOLVED** that the Water & Sewer Commission accepts the bid from Island Coastal, for the watermain-replacement project on the Causeway bridge.

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*I certify that this is a true and correct copy of the resolution.*

\_\_\_\_\_  
**Jamie-Lee Brown**  
Chair, Victoria Water & Sewer Commission

\_\_\_\_\_  
**Chief Administrative Officer**  
Anna Keenan

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To:	Anna, CAO Rural Municipality of Victoria 730 Victoria Road Victoria, PE, C0A 2G0	From:	Krista Flanagan, P.Eng 1133 St George Blvd., Suite 350 Moncton, NB E1E 4E1
File:	163401819	Date:	July 5, 2023

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**Reference: Municipality of Victoria Causeway Watermain Repairs – Tender Results****Tender Results**

The tender for the Victoria Causeway Watermain Repairs was issued on June 15<sup>th</sup>, 2023 and closed on June, 29<sup>th</sup>, 2023. All tender documents have been provided to the Municipality for review and have been shared through SharePoint - OneDrive.

Only one bid for the tender was received by Island Coastal of Charlottetown, PE. The total bid amount was for \$86,390.00 +HST.

The breakdown of unit pricing for the bid is shown within the bid form attached.

**Considerations & Recommendations**

Following review, Stantec recommends that the Municipality proceed with acceptance of the bid by Island Coastal in the amount of 86,390.00 +HST.

If there are any questions, please do not hesitate to reach out either through email [krista.flanagan@stantec.com](mailto:krista.flanagan@stantec.com) or through my cell at 506-229-2418.

**Stantec Consulting Ltd.**

**Krista Flanagan** P.Eng  
Civil Engineer, Water-CA Atlantic

Phone: 506 800 6979  
Mobile: 506 229 2418  
[krista.flanagan@stantec.com](mailto:krista.flanagan@stantec.com)

Attachment: Island Coastal Bid Form

c.

## BID BOND

Bond No.: 904000981-23-22

Bond Amount: 10% OF TENDER

**ISLAND COASTAL SERVICES LTD.** as Principal, hereinafter called the Principal, and **Intact Insurance Company** a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in Canada as Surety, hereinafter called the Surety, are held and firmly bound unto **THE RURAL MUNICIPALITY OF VICTORIA** as Obligee, hereinafter called the Obligee, in the amount of **10% OF TENDER AMOUNT** ..... 00/100 Dollars (**10% OF TENDER**) lawful money of Canada, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the Principal has submitted a written tender to the Obligee dated the **23<sup>RD</sup>** day of **JUNE, 2023**, for

### VICTORIA CAUSEWAY WATERMAIN REPAIRS

The condition of this obligation is such that if the Principal shall have the bid accepted within the time period prescribed in the Obligee's bid documents, or, if no time period is specified in the Obligee's bid documents, within **Sixty Days (60)** days from the closing date as specified in the Obligee's bid documents, and the Principal enters into a formal contract and gives the specified security, then this obligation shall be void; otherwise, provided the Obligee takes all reasonable steps to mitigate the amount of such excess costs, the Principal and the Surety will pay to the Obligee the difference in money between the amount of the bid of the Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Principal and the Surety shall not be liable for a greater sum than the Bond Amount.

It is a condition of this bond that any suit or action must be commenced within seven (7) months of the date of this Bond.

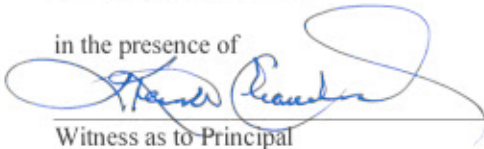
*No right of action shall accrue hereunder to or for the use of any person or corporation other than the Obligee named herein, or the heirs, executors, administrators or successors of the Obligee.*


**IN WITNESS WHEREOF**, the Principal and the Surety have Signed and Sealed this Bond dated **23<sup>RD</sup>** day of **JUNE**, in the year **2023**.

**SIGNED and SEALED**

**ISLAND COASTAL SERVICES LTD.**

in the presence of

  
Witness as to Principal

  
Principal

**INTACT INSURANCE COMPANY**

  
MARY BETH MCINNIS, Attorney-in-fact

Intact Insurance Company

20 Hector Gate, Suite 200, Dartmouth, NS B3B 0K3

T. 902 420 1732 Toll free 1 800 565 4040 [intactspecialty.ca](http://intactspecialty.ca)

## SURETY'S CONSENT

Date: 23 June 2023

No: 904000981-23-22

WHEREAS ISLAND COASTAL SERVICES LTD. (Principal) has submitted a written tender to THE RURAL MUNICIPALITY OF VICTORIA (Obligee) dated 23<sup>RD</sup> day of JUNE, 2023.

concerning: **VICTORIA CAUSEWAY WATERMAIN REPAIRS**

and the condition of this obligation being such that the Principal shall have the tender accepted within **SIXTY (60)** days from the closing date of tender,

we, INTACT INSURANCE COMPANY, a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in the Province of P.E.I. as Surety, agree to issue for the Principal if the Principal shall enter into a written contract with the Obligee, the following bond(s):

1. - a contract performance bond (50%) of the contract price not exceeding the maximum sum of:  
FIFTY PERCENT OF THE AMOUNT OF TENDER
  
2. - a labour and material payment bond for (50%) of the contract price not exceeding the maximum sum of:  
FIFTY PERCENT OF THE AMOUNT OF TENDER

This consent shall be null and void unless an application for the said bond(s) is made within thirty (30) days following the award of the contract.

**INTACT INSURANCE COMPANY**

  
\_\_\_\_\_  
**MARY BETH MCINNIS, ATTORNEY-IN-FACT**



**Intact Insurance Company**

20 Hector Gate, Suite 200, Dartmouth, NS B3B 0K3

T. 902 420 1732 Toll free 1 800 565 4040 [intactspecialty.ca](http://intactspecialty.ca)

Stantec Consulting Ltd.  
Stantec Consulting Ltd.  
1199 Main Street, Moncton NB E1C 1H9  
Phone:(506) 383-8500

File: 163401819  
Project Name: Victoria Causeway Watermain Repairs  
Addendum No: 001  
Date: June 22, 2023  
Owner: Rural Municipality of Victoria  
Reference No. RMV-2023-01

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This addendum is to be read with and constitutes part of the tender document.

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## **PART 1 GENERAL**

### **1.1. PRECEDENCE**

1. This amendment to the bid documents is effective immediately.
2. This Addendum shall form an integral part of the original bid documents and is to be read in conjunction therewith.
3. This Addendum shall take precedence over previously issued bid documents with which it may prove to be at variance.

### **1.2. GENERAL**

1. The General Conditions shall govern all phases of the work covered by this Addendum.
2. Acknowledge receipt of this addendum in the Tender Form.

### **1.3. PURPOSE**

1. The purpose of this Addendum is to inform bidders of the changes and additions to be added to the bid documents.

### **1.4. CHANGES IN GENERAL**

#### **1.4.1** The following specifications sections have been revised:

1. Specification 33 11 16 "Water Mains" Section 2.1.
  - a. Pipe material change from DR-18 to DR-11.

**End of Addendum Text**



# Island Coastal Services Ltd.

## Victoria Causeway Watermain Repairs Preliminary Construction Schedule

	July 2023							August 2023							September 2023											
	3	7	10	14	17	21	24	28	31	4	7	11	14	18	21	25	28	1	5	8	11	15	18	22	25	29
1 Award																										
2 Shop Drawing Submittals and Review	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3 Replace Existing Watermain													X	X	X	X	X	X	X	X	X	X	X	X	X	X
4 Reinstatement																										X

NOTE: This schedule has been prepared to suit your projected schedule as outlined in Specification Section 01.11.00.8.3. We have been advised that we have no control over Urecon's schedule or the delivery of the electrical equipment that is required. We will endeavour to complete the work in a prudent manner but cannot guarantee Aug. 31/23 completion.

**Victoria Causeway Watermain Repairs:**

Bid Submitted to: *The Rural Municipality of Victoria*  
*c/o Stantec Consulting Ltd.*  
*165 Maple Hills Avenue*  
*Charlottetown, PE C1C 1N9*

BY: *ISLAND COASTAL SERVICES LTD.*  
(Company Name)  
*P.O. Box 151, CHARLOTTETOWN, P.E.I.*  
(Business Address)

Having examined the Bid Documents as listed in Appendix "A" to this Bid and Addenda No. 1 to No. 4 inclusive, all issued by Stantec Consulting Ltd., hereinafter called the Consultant, and having visited the project site, the undersigned hereby offer to enter into a Contract to perform the Work required by the Bid Documents for the amounts shown in the schedule of Contract Unit Prices which is attached and forms part of this Bid.

The Contract Unit Prices in the Bid Form do **NOT INCLUDE** the Harmonized Services Tax (HST). HST is added at the end of the Schedule of Contract Unit Prices on the line provided for this purpose. The prices in Canadian funds must include all other taxes, Federal or Provincial, and Municipal levies for materials and labour, and all permits as required.

We hereby declare that:

- a) We agree to complete the Work as specified in the work schedule included in the Bid Documents;
- b) This Bid is open to acceptance and is irrevocable for the period of time from the date of Bid Closing as given in Section 00 21 13;
- c) Changes in the work will be valued as specified in Supplementary Conditions;
- d) The attached appendices "A" and "B" form an integral part of this Bid;
- e) Liquidated Damages of the amount stipulated in the Supplementary Conditions shall apply for each working day that the work is incomplete after the time so specified by the Contractor in this Bid Form;
- f) The substantial completion of all pipe work (watermain bridge crossing, connections and commissioning of the new watermain) shall be attained within 15 construction days. Construction days include those days in which work is undertaken and does not include non-working days (i.e. weekend days, non-work days due to weather conditions). The substantial completion of the balance of the work (site restoration) shall be attained within 2 construction days for a total of 17 days.



Signed, sealed and submitted for and on behalf of:

Company: ISLAND COASTAL SERVICES LTD.  
(Company Name)  
P.O. Box 151, CHARLOTTETOWN, P.E.I. C1A-7K4  
(Address)

Signature of Witness [Signature]  
Name (Printed) W. KENNETH CROOKER

Signature of Representative [Signature]  
Name (Printed) D. BLAIR MCKLAUGHAN  
Title (Printed) PRESIDENT

Signature of Witness \_\_\_\_\_  
Name (Printed) \_\_\_\_\_

Signature of Representative \_\_\_\_\_  
Name (Printed) \_\_\_\_\_  
Title (Printed) \_\_\_\_\_

If Bidder is a corporation, the corporate seal shall be affixed. The Bid shall be signed, witnessed, and sealed in accordance with Section 00 21 13 INSTRUCTIONS TO BIDDERS.

**PART 1: SCHEDULE OF CONTRACT UNIT PRICES**

The quantities shown in this schedule are estimated. The Contract Price shall be the final sum of the products of the actual quantities that are incorporated in, or made necessary by the Work, as confirmed by count and measurement, and the appropriate Contract Unit Prices, together with any adjustments that are made in accordance with the provisions of the Contract Documents.

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASUREMENT	UNIT PRICE	TOTALS
1	50 mm Urecon insulated carrier pipe Spec Section: 33 11 16	36	Lineal meters	1,385. <sup>00</sup>	49,860. <sup>00</sup>
2	Water main connections to existing Spec Section: 33 11 16	2	Ea	3,785. <sup>00</sup>	7,570. <sup>00</sup>
3	Structural Upgrades - Galvanized Threaded Rods	12	Ea	195. <sup>00</sup>	2,340. <sup>00</sup>
4	Silt Fencing Spec Section: 01 35 43 2.1	80	Lineal meters	6. <sup>00</sup>	480. <sup>00</sup>
5	Straw Bale Check Dam Spec Section: 01 35 43 3.9	2	Ea	250. <sup>00</sup>	500. <sup>00</sup>
6	Mobilization / Demobilization	1	Lump sum	2,740. <sup>00</sup>	2,740. <sup>00</sup>
7	Traffic Control	1	Lump sum	9,150. <sup>00</sup>	9,150. <sup>00</sup>
8	Electrical Upgrades	1	Lump sum	13,750. <sup>00</sup>	13,750. <sup>00</sup>

SUBTOTAL (A) ITEMS 1 TO 9 86,390.<sup>00</sup>

HST (B) 12,958.<sup>50</sup>

TOTAL FOR CONTRACT (A+B) 99,348.<sup>50</sup>

APPENDIX "A"

**Victoria Causeway Watermain Repairs**

**Bid Submitted By:**

*ISLAND COASTAL SERVICES LTD*

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**List of Bid Documents**

The following is the list or description of the bid documents referred to in the Bid for the above named Project.

1. Instructions to Bidders
2. Bid Form
3. Contract Agreement and General Conditions (CCDC-4, 2011 version)
4. Supplementary Conditions
5. Specifications
6. Drawings, Design Details & Schedules
7. Addenda (issued prior to Tender closing)
8. Post-Bid Addenda (issued prior to award date)

Item 3 is not bound with the Bid Documents but may be viewed at the office of Stantec Consulting Ltd.

APPENDIX "B"

Victoria Causeway Watermain Repairs

Bid Submitted By:

ISLAND COASTAL SERVICES LTD.

List of Similar Projects By Contractor

Provide a list of at least 3 similar projects completed including project names, owner, location, date, approximate contract value and consulting engineer.

PROJECT 1. ABEGWEIT FIRST NATION - WATER SYSTEM UPGRADES PHASE 3  
OWNER ABEGWEIT FIRST NATION  
LOCATION SCOTCHFORT, MORELL, AND ROCKY POINT PEI.  
YEAR COMPLETED 2023  
CONTRACT VALUE \$ 800,000.00  
CONSULTING ENGINEER CBCL LIMITED

PROJECT 2. CORNWALL WELLFIELD DEVELOPMENT - PHASE 1  
OWNER TOWN OF CORNWALL  
LOCATION CORNWALL, P.E.I.  
YEAR COMPLETED 2022  
CONTRACT VALUE \$ 925,000.00  
CONSULTING ENGINEER W.S.P. CANADA INC.

PROJECT 3. STRATFORD LANDS - SITE SERVICING  
OWNER CONCORD PROPERTIES  
LOCATION STRATFORD, PEI.  
YEAR COMPLETED 2022  
CONTRACT VALUE \$ 1,800,000.00  
CONSULTING ENGINEER CBCL LIMITED

**List of Subcontractors or Suppliers**

List all subcontractors and suppliers which will be used for the work, including Company Name, contact person, and product/service. Use additional pages if necessary. Note: Indicate that work is "BY OWN FORCES" if work is to be undertaken by Bidder.

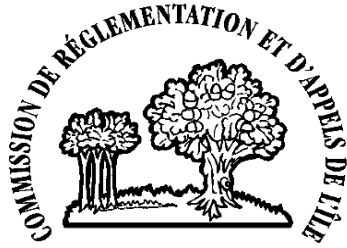
ASPHALT  
WORKS: \_\_\_\_\_  
LANDSCAPING: \_\_\_\_\_  
MECHANICAL: \_\_\_\_\_  
ELECTRICAL: HANSEN ELECTRIC LTD.  
OTHERS(S): \_\_\_\_\_  
\_\_\_\_\_

Note: Indicate that work is "BY OWN FORCES" if work is to be undertaken by Bidder.

**Project Foreman**

The Contractor's project foreman shall be

JASON SALLANT



**THE ISLAND REGULATORY AND  
APPEALS COMMISSION**  
Prince Edward Island  
Île-du-Prince-Édouard  
CANADA

**Charlottetown**

**Prince Edward Island**

**ANNUAL REPORT**

**- OF -**

**(Municipality/Utility Name)**

Victoria

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**FOR THE YEAR ENDED**

**MARCH 31, 2023**

Information on this Form is collected pursuant to the *Water & Sewerage Act* and will be used by the Commission in the administration of the said *Act*. For additional information, contact the Commission at 902-892-3501 or by email at [info@irac.pe.ca](mailto:info@irac.pe.ca).

MUNICIPALITY OF Victoria

REPORT TO THE ISLAND REGULATORY AND APPEALS COMMISSION  
OF PRINCE EDWARD ISLAND  
FOR THE YEAR ENDED MARCH 31, 2023

**GENERAL INSTRUCTIONS**

- All questions and financial statements which form part of this report must be completed. Explanations must be provided if information is not given.
- Each municipality/utility should make its report out in duplicate, keeping one copy for reference purposes in case correspondence with regard to this report becomes necessary.
- A copy of the municipality's annual audited financial statement for the last fiscal period should accompany this report.
- This report must be completed and mailed in order to arrive at the Commission not later than the 30th of June.
- For accounting instructions and account codes, refer to the Commission's Accounting Manual - *Uniform System of Accounts for Municipal Utilities 1998* or *Quick Reference Guide* under Accounting Information for Utilities at: <http://www.ircac.pe.ca/utilities/>.

**MUNICIPALITY OF Victoria**  
**REPORT TO THE ISLAND REGULATORY AND APPEALS COMMISSION**  
**OF PRINCE EDWARD ISLAND**  
**FOR THE YEAR ENDED MARCH 31, 2023**

**Schedule 1**

**UTILITY INFORMATION**

Chairman of Sewer and/or Water Committee: \_\_\_\_\_

CAO/Administrator: Anna Keenan

Office Tel Number: 902-658-2541 Office Fax Number: \_\_\_\_\_

Office Address: 730 Victoria Road  
Victoria, PE C0A 2G0

Office Hours: Monday to Friday 10am-3pm Email: [victoriamunicipalitypei@gmail.com](mailto:victoriamunicipalitypei@gmail.com)

Name of Person Making this Report: \_\_\_\_\_

\_\_\_\_\_  
Signature

**Schedule 2**

**MODIFICATIONS AND EXTENSIONS**

Briefly outline all modifications and extensions carried out during the year including number of feet of sewer line and water mains laid (excluding service connections).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Schedule 3**

**CUSTOMERS**

	Sewer	Water
Number of Customers	<u>80</u>	<u>117</u>
Number of Proportionate Units Billed	_____	_____
Number of Metered Customers/Proportionate Units	_____	_____
Number of Feet on Which Frontage Rates are Charged	<u>33</u>	<u>47</u>



**Schedule 4 - Sewer**

**MUNICIPALITY OF Victoria**

**STATEMENT OF REVENUE AND EXPENDITURES - SEWER  
YEAR ENDED MARCH 31, 2023**

**Operating**

Revenues

521	Flat Rate Revenues	60,953	
522	Measured Revenues		
523	Revenues from Public Authorities		
525	Interdepartmental Revenues		
530	Frontage Rates		
531	Sale of Sludge		
532	Delayed Payment Charges	-	
534	Rents from Sewer Property		
536	Other Sewer Revenues	604	\$ 61,557
			<hr/>

Operating Expenses

700	Salaries and Wages - Operational Employees		
705	Materials and Supplies		
710	Repairs and Maintenance	6,267	
715	Rentals		
720	Power or Electricity	5,867	
725	Chemicals		12,134
			<hr/>

General Expenses

750	Salaries and Wages - Administrative Employees		
755	Employee Pensions and Benefits		
760	Office Supplies and Other Office Expenses	2,056	
761	Interest and Bank Service Charges	902	
765	Contractual Services	18,788	
770	Transportation Expenses		
775	Insurance		
780	Amortization - Rate Case Expense		
785	Regulatory Commission Fees		
790	Miscellaneous Expenses	3,765	
795	Bad Debt Expense		25,511
			<hr/>

Operating Income (Loss) 23,912

**Non-Operating Income and Expenses**

902	Small Tools Written Off During the Year		
903	Depreciation Expenses - Schedule 9A	192	
904	Interest on Long-Term Debt	-	192
			<hr/>

Other Income (See Guide) 

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Net Income (Loss) 

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\$ 23,719

Surplus (Deficit) April 1 

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12,859

Surplus (Deficit) March 31 

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\$ 36,578

**Schedule 4 - Water**

**MUNICIPALITY OF** Victoria

**STATEMENT OF REVENUE AND EXPENDITURES - WATER**  
**YEAR ENDED MARCH 31, 2023**

**Operating**

Revenues

460	Unmetered Water Revenues	\$	48,639	
461	Metered Water Revenues			
462	Fire Protection Revenues			
464	Other Sales to Public Authorities			
465	Sales to Irrigation Customers			
470	Delayed Payment Charges		-	
471	Miscellaneous Service Revenues			
474	Other Water Revenues		-	\$ 48,639

Operating Expenses

600	Salaries and Wages - Operational Employees			
605	Materials and Supplies			
610	Repairs and Maintenance		11,820	
615	Rentals			
620	Power or Electricity		7,611	
625	Chemicals			
630	Water Testing and Analysis			19,431

General Expenses

650	Salaries and Wages - Administrative Employees		20,834	
655	Employee Pensions and Benefits			
660	Office Supplies and Other Office Expenses			
661	Interest and Bank Service Charges		519	
665	Contractual Services		7,260	
670	Transportation Expenses			
675	Insurance		3,749	
680	Amortization - Rate Case Expense			
685	Regulatory Commission Fees		-	
690	Miscellaneous Expenses		2,582	
695	Bad Debt Expense			34,944

Operating Income (Loss) (5,736)

**Non-Operating Income and Expenses**

802	Small Tools Written Off During the Year			
803	Depreciation Expenses - Schedule 9A		994	
804	Interest on Long-Term Debt			994

Other Income (See Guide)

Net Income (Loss) \$ (6,729)

Surplus (Deficit) April 1 9,245

Surplus (Deficit) March 31 \$ 2,516

MUNICIPALITY OF Victoria

ACCOUNTS RECEIVABLE DATA  
YEAR ENDED MARCH 31, 2023

**Schedule 5**

**BILLING INFORMATION**

(a) Dates(s) on which customers are billed	<u>1-Apr-22</u>	<u>1-Jul-22</u>
	<u>1-Oct-22</u>	<u>1-Jan-23</u>
<hr/>		
(b) Total customer charges billed for current year		<u>\$ 109,592</u>

**Schedule 6**

**ACCOUNTS RECEIVABLE**

Balance outstanding - beginning of year		\$ 21,778
Add: Item 5(b) customer charges billed for current year		<u>109,592</u>
	Subtotal	131,370
Subtract: Customer revenue received in current year		<u>107,007</u>
Balance outstanding - end of year		<u>\$ 24,363</u>

**Schedule 7**

MUNICIPALITY OF Victoria

**SEWER AND/OR WATER REVENUE FUND  
BALANCE SHEET  
YEAR ENDED MARCH 31, 2023**

**ASSETS**

Cash		\$	28,138
Investments (temporary)			
Customer accounts receivable - arrears, Schedule 6	\$	24,363	
Less: Allowance for uncollectable accounts			24,363
Other accounts receivable			2,424
Due from other funds (specify)			109,626
Plant materials and supplies			
Prepaid expenses			537
Deferred charges			
Other assets (specify)			
		\$	<u>165,088</u>

**LIABILITIES AND SURPLUS**

Bank loans and overdrafts		\$	
Accounts payable			20,129
Accrued liabilities			
Due to other funds (specify)			105,865
Other liabilities			
	Subtotal		<u>125,994</u>
Surplus (Deficit)			<u>39,094</u>
		\$	<u>165,088</u>

**Schedule 8**

MUNICIPALITY OF Victoria

**SEWER AND/OR WATER CAPITAL AND LOAN FUND  
BALANCE SHEET**

**YEAR ENDED MARCH 31, 2023**

**ASSETS**

Cash		\$	
Due from other funds (specify)			
Other (specify)			
	Subtotal		<u>-</u>
Sewer system - undepreciated cost - Schedule 9A			2,350,154
Water system - undepreciated cost - Schedule 9A			<u>609,016</u>
	Subtotal		<u>2,959,170</u>
		\$	<u><u>2,959,170</u></u>

**LIABILITIES AND CONTRIBUTIONS IN AID OF CONSTRUCTION**

Long-term debt - Schedule 10		\$	16,566
Bank loans			-
Accounts payable			
Due to other funds (specify)			<u>109,626</u>
	Subtotal		<u>126,192</u>
Sewer system - contributions in aid of construction - Schedule 9B			2,302,463
Water system - contributions in aid of construction - Schedule 9B			<u>530,514</u>
	Subtotal		<u>2,832,977</u>
		\$	<u><u>2,959,170</u></u>

**Schedule 9A - Sewer**

Municipality of

Victoria

**Sewer and/or Water Capital and Loan Fund**

**Analysis of Sewer System**

**Schedule of Depreciation**

**Year Ended March 31, 2023**

	1	2	3	4	5	6	7	8	9	10
				(1 + 2 - 3)		(4 x 5)			(6 + 7 - 8)	(4 - 9)
	Cost			Cost	Depreciation		Depreciation	Deductions	Depreciation	Undepreciated
	April 1	Additions	Deductions	March 31	Rate	Depreciation	Reserve	to	Reserve	Cost
							April 1	Reserve	March 31	March 31
<b>Collection Plant</b>										
					%					
353 Land and Land Rights				\$ -		\$ -	\$ -		\$ -	\$ -
354 Structures and Improvements	597,863			597,863	1.2	\$ 7,174	102,166		109,340	488,523
360 Collection Sewers, Force, Gravity and Special	18,023			18,023	5.0	\$ 901	\$ 12,840		13,741	4,282
389 Other Miscellaneous Equipment Other (Specify)				-		\$ -	-		-	-
<b>System Pumping Plant</b>										
353 Land and Land Rights	68,000			68,000		\$ -	-		-	68,000
354 Structures and Improvements	1,147,146			1,147,146	1.2	\$ 13,766	186,607		200,373	946,773
371 Pumping Equipment				-	5.0	\$ -	-		-	-
389 Other Miscellaneous Equipment Other (Specify)	37,856	45,192		83,048	1.2	\$ -	786		786	82,262
<b>Treatment and Disposal Plant</b>										
380 Treatment and Disposal Equipment	854,014			854,014	1.2	\$ 10,248	144,182		154,430	699,584
381 Plant Sewers				-	1.2	\$ -	-		-	-
382 Outfall Sewer Lines				-	1.2	\$ -	-		-	-
389 Other Miscellaneous Equipment Other (Specify)	135,257			135,257	5.0	\$ 6,763	67,764		74,527	60,730
<b>General Plant</b>										
390 Office Furniture and Equipment				-	10.0	\$ -	-		-	-
391 Transportation Equipment				-	20.0	\$ -	-		-	-
392 Stores Equipment				-	20.0	\$ -	-		-	-
393 Tools, Shop and Garage Equipment Other (Specify)				-	20.0	\$ -	-		-	-
<b>Totals</b>	<b>\$ 2,858,159</b>	<b>\$ 45,192</b>	<b>\$ -</b>	<b>\$ 2,903,351</b>		<b>\$ 38,852</b>	<b>\$ 514,345</b>	<b>\$ -</b>	<b>\$ 553,197</b>	<b>\$ 2,350,154</b>

Less: Amortization - Contributions in Aid of Construction

(Taken from Column 6 of Schedule 9B - Sewer) 38,660

Net Depreciation Line 903 \$ 192

Schedule 9B - Sewer

Municipality of  
**Victoria**  
**Sewer and/or Water Capital and Loan Fund**  
**Analysis of Sewer System**  
**Contributions in Aid of Construction**  
**Year Ended March 31, 2023**

	1	2	3	4	5	6	7	8	9	10
				(1 + 2 - 3)		(4 x 5)			(6 + 7 - 8)	(4 - 9)
	Contributions			Contributions	Amortization		Amortization	Deductions	Amortization	Net
	April 1	Additions	Deductions	March 31	Rate	Amortization	Reserve	to	Reserve	Contributions
	April 1			March 31	Rate	Amortization	April 1	Reserve	March 31	March 31
<b>Collection Plant</b>										
					%					
353 Land and Land Rights	\$ 595,166			\$ 595,166	1.2	\$ 7,142	\$ 102,806		\$ 109,948	\$ 485,218
354 Structures and Improvements				-	1.2	\$ -	-		-	-
360 Collection Sewers, Force, Gravity and Special				-	1.2	\$ -	-		-	-
389 Other Miscellaneous Equipment	18,023			18,023	5.0	\$ 901	12,839		13,740	4,283
Other (Specify)				-		\$ -	-		-	-
<b>System Pumping Plant</b>										
353 Land and Land Rights	34,821			34,821		\$ -	-		-	34,821
354 Structures and Improvements	1,137,439			1,137,439	1.2	\$ 13,649	185,175		198,824	938,615
371 Pumping Equipment				-	5.0	\$ -	-		-	-
389 Other Miscellaneous Equipment				-		\$ -	-		-	-
Other (Specify)	37,856	45,192		83,048	1.2	\$ -	776		776	82,272
<b>Treatment and Disposal Plant</b>										
380 Treatment and Disposal Equipment	850,382			850,382	1.2	\$ 10,205	143,653		153,858	696,524
381 Plant Sewers				-	1.2	\$ -	-		-	-
382 Outfall Sewer Lines				-	1.2	\$ -	-		-	-
389 Other Miscellaneous Equipment	135,257			135,257	5.0	\$ 6,763	67,764		74,527	60,730
Other (Specify)				-		\$ -	-		-	-
<b>General Plant</b>										
390 Office Furniture and Equipment				-	10.0	\$ -	-		-	-
391 Transportation Equipment				-	20.0	\$ -	-		-	-
392 Stores Equipment				-	20.0	\$ -	-		-	-
393 Tools, Shop and Garage Equipment				-	20.0	\$ -	-		-	-
Other (Specify)				-		\$ -	-		-	-
<b>Totals</b>	<b>\$ 2,808,944</b>	<b>\$ 45,192</b>	<b>\$ -</b>	<b>\$ 2,854,136</b>		<b>\$ 38,660</b>	<b>\$ 513,013</b>	<b>\$ -</b>	<b>\$ 551,673</b>	<b>\$ 2,302,463</b>

Schedule 9A - Sewer

**Schedule 9A - Water**

Municipality of  
Victoria  
**Sewer and/or Water Capital and Loan Fund**  
**Analysis of Water System**  
**Schedule of Depreciation**  
**Year Ended March 31, 2023**

	1	2	3	4	5	6	7	8	9	10
				(1 + 2 - 3)		(4 x 5)			(6 + 7 - 8)	(4 - 9)
	Cost	Additions	Deductions	Cost	Depreciation	Depreciation	Depreciation	Deductions	Depreciation	Undepreciated
	April 1			March 31	Rate		Reserve	to	Reserve	Cost
							April 1	Reserve	March 31	March 31
<b>Source of Supply Plant</b>										
					%					
303 Land and Land Rights	\$ 25,385			\$ 25,385	0.0	\$ -	\$ -		\$ -	\$ 25,385
304 Structures and Improvements				-	1.2	\$ -	\$ -		-	-
305 Collecting & Impounding Reservoirs				-	1.2	\$ -	\$ -		-	-
307 Wells and Springs	73,930			73,930	1.2	\$ 887	\$ 13,403		14,290	59,640
309 Supply Mains				-	1.2	\$ -	\$ -		-	-
Other (Specify)				-		\$ -	\$ -		-	-
<b>Pumping Plant</b>										
303 Land and Land Rights				-		\$ -	\$ -		-	-
304 Structures and Improvements	309,942			309,942	1.2	\$ 3,719	\$ 56,974		60,693	249,249
311 Pumping Equipment				-	5.0	\$ -	\$ -		-	-
Other (Specify)				-		\$ -	\$ -		-	-
<b>Water Treatment Plant</b>										
320 Water Treatment Equipment	4,340			4,340	5.0	\$ 217	\$ 2,007		2,224	2,116
Other				-		\$ -	\$ -		-	-
<b>Transmission and Distribution Plant</b>										
303 Land and Land Rights				-		\$ -	\$ -		-	-
331 Transmission & Distribution Mains	346,015			346,015	1.2	\$ 4,152	\$ 84,239		88,391	257,624
333 Services	27,165			27,165	2.0	\$ 543	\$ 17,681		18,224	8,941
334 Meters & Meter Installations	25,535			25,535	5.0	\$ 1,277	\$ 18,197		19,474	6,061
335 Hydrants				-	2.0	\$ -	\$ -		-	-
Other (Specify)				-		\$ -	\$ -		-	-
<b>General Plant</b>										
340 Office Furniture and Equipment				-	10.0	\$ -	\$ -		-	-
341 Transportation Equipment				-	20.0	\$ -	\$ -		-	-
342 Stores Equipment				-	20.0	\$ -	\$ -		-	-
343 Tools, Shop and Garage Equipment				-	20.0	\$ -	\$ -		-	-
347 Miscellaneous Equipment				-		\$ -	\$ -		-	-
348 Other Tangible Property				-		\$ -	\$ -		-	-
Other (Specify)				-		\$ -	\$ -		-	-
<b>Totals</b>	<b>\$ 812,312</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 812,312</b>		<b>\$ 10,795</b>	<b>\$ 192,501</b>	<b>\$ -</b>	<b>\$ 203,296</b>	<b>\$ 609,016</b>

Less: Amortization - Contributions in Aid of Construction  
(Taken from Column 6 of Schedule 9B - Water)

9,801

Net Depreciation

Line 803

\$ 994



**Schedule 9B - Water**

Municipality of  
**Victoria**  
**Sewer and/or Water Capital and Loan Fund**  
**Analysis of Water System**  
**Contributions in Aid of Construction**  
**Year Ended March 31, 2023**

	1	2	3	4	5	6	7	8	9	10
				(1 + 2 - 3)		(4 x 5)			(6 + 7 - 8)	(4 - 9)
	Contributions	Additions	Deductions	Contributions	Amortization	Amortization	Amortization	Deductions	Amortization	Net
	April 1			March 31	Rate		Reserve	to	Reserve	Contributions
							April 1	Reserve	March 31	March 31
<b>Source of Supply Plant</b>										
					%					
303 Land and Land Rights				\$ -		-	\$ 20,774		\$ 20,774	\$ (20,774)
304 Structures and Improvements	97,584			97,584	1.2	1,171.01	3,513		4,684	92,900
305 Collecting & Impounding Reservoirs				-	1.2	-	-		-	-
307 Wells and Springs				-	1.2	-	-		-	-
309 Supply Mains				-	1.2	-	-		-	-
Other (Specify)				-		-	-		-	-
<b>Pumping Plant</b>										
303 Land and Land Rights				-		-	40,024		40,024	(40,024)
304 Structures and Improvements	283,616			283,616	1.2	3,403.39	10,210		13,614	270,002
311 Pumping Equipment				-	5.0	-	-		-	-
Other (Specify)				-		-	-		-	-
<b>Water Treatment Plant</b>										
320 Water Treatment Equipment	4,340			4,340	5.0	217.00	651		868	3,472
Other				-		-	-		-	-
<b>Transmission and Distribution Plant</b>										
303 Land and Land Rights				-		-	52,133		52,133	(52,133)
331 Transmission & Distribution Mains	277,880			277,880	1.2	3,334.56	22,761		26,095	251,785
333 Services	19,928			19,928	2.0	398.56	14,671		15,069	4,859
334 Meters & Meter Installations	25,535			25,535	5.0	1,276.75	3,831		5,108	20,428
335 Hydrants				-	2.0	-	-		-	-
Other (Specify)				-		-	-		-	-
<b>General Plant</b>										
340 Office Furniture and Equipment				-	10.0	-	-		-	-
341 Transportation Equipment				-	20.0	-	-		-	-
342 Stores Equipment				-	20.0	-	-		-	-
343 Tools, Shop and Garage Equipment				-	20.0	-	-		-	-
347 Miscellaneous Equipment				-		-	-		-	-
348 Other Tangible Property				-		-	-		-	-
Other (Specify)				-		-	-		-	-
<b>Totals</b>	<b>\$ 708,883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 708,883</b>		<b>\$ 9,801</b>	<b>\$ 168,567</b>	<b>\$ -</b>	<b>\$ 178,369</b>	<b>\$ 530,514</b>

Schedule 9A - Water

MUNICIPALITY OF Victoria

SEWER AND/OR WATER CAPITAL AND LOAN FUND  
 ANALYSIS OF LONG-TERM DEBT  
 YEAR ENDED MARCH 31, 2023

Description of Each Loan or Debenture Issue	Outstanding April 1	Add New Debt Incurred	Subtotal	Deduct Repayments	Outstanding 31-Mar
<b><u>Sewer</u></b>					
1	\$ 21,383		\$ 21,383	\$ 4,817	\$ 16,566
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
<b>Total Sewer</b>	<b>\$ 21,383</b>	<b>\$ -</b>	<b>\$ 21,383</b>	<b>\$ 4,817</b>	<b>\$ 16,566</b>
<b><u>Water</u></b>					
1			\$ -		\$ -
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
<b>Total Water</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>COMBINED TOTALS</b>	<b>\$ 21,383</b>	<b>\$ -</b>	<b>\$ 21,383</b>	<b>\$ 4,817</b>	<b>\$ 16,566</b>